

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS NOVEMBER 8, 2023

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, November 8, 2023 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:10 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister (*via teleconference*) and Treasurer Dagmar Rutzen

ABSENT: None

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorney Megan Lamb, Ottosen DiNolfo; Sam Meyer, Lauterbach & Amen, LLP (L&A); John McConnell, Assured Partners Insurance

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

The Board noted that Trustee Juister is attending remotely due to illness, which is permissible under the Open Meetings Act.

APPROVAL OF MEETING MINUTES: *October 11, 2023 Regular Meeting Open Session Minutes:* The Board reviewed the October 11, 2023 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the October 11, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: *2024 Health Insurance Presentation:* Mr. McConnell presented the 2024 renewal costs for health, dental and vision insurance and discussed alternative plans. The Board discussed the pros and cons between the quoted plans and decided to stay with the Fund's current insurance plans through Blue Cross Blue Sheild, Principal and MetLife.

Mr. McConnell left the meeting at 7:19 p.m.

TREASURER'S REPORT: *October 31, 2023 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending October 31, 2023. As of October 31, 2023 the District's beginning balance was \$4,539,473.46. The District received deposits during the month of October in the amount of \$302,191.05. The October expenses totaled (\$375,575.00). The October in-and-out transfers were \$592,499.49. The October net balance change was (\$73,383.95). As of October 31, 2023 the District's ending balance was \$4,466,089.51. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

ATTORNEY'S REPORT: Attorney Lamb updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 304 calls for October 2023 compared to 316 calls in October 2022. The year to-date calls for 2023 is 2,946 calls compared to 3,192 calls in 2022. The credit with the Red Center is in the amount of \$14,684.
- *NIPSTA:* A meeting will be held in December.
- *MABAS:* No update
- *Lutheran General:* 3 paramedic students are currently enrolled.
- *Review of Assigned Tasks:*
 - Candidate testing process and Lieutenant Exam process is to be updated.
 - 2022 financial audit is still in process.

OLD BUSINESS: *Discussion/Possible Approval of 2022 Financial Audit:* The Board tabled this item until the next regular meeting.

Discussion/Possible Approval to Update 2024 EMS Billing Rates: The Board tabled this until the next regular meeting.

NEW BUSINESS: *Discussion/Possible Approval of 2024 Health Insurance Renewals:* The Board discussed the 2024 Health insurance renewals. A motion was made by Trustee Neal and seconded by Trustee Rutzen to renew the 2024 Health insurance plans with the current providers. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

Direct the Board of Commissioners to Promote one (1) Firefighter to the Rank of Lieutenant: The Board noted that due to a current retirement on the North Maine FPD Fire Department a Lieutenant position is open. A motion was made by Trustee Rutzen and seconded by Trustee Neal to direct the Board of Commissioner's to promote a Firefighter to the open Lieutenant position. Motion carried unanimously by voice vote.

2024 Budget and Appropriations Ordinance Hearing: A motion was made by Trustee Rutzen and seconded by Trustee Neal to open the hearing for the 2024 Annual Budget at 7:25 p.m. Motion carried unanimously by voice vote.

The Board noted that a notice was provided to the public within the timeline required by the OMA and through the necessary forums.

There was no public comment.

A motion was made by Trustee Rutzen and seconded by Trustee Neal to close the hearing for the 2024 Annual Budget at 7:26 p.m. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the 2024 Budget & Appropriations Ordinance (2023-O-3): The Board reviewed ordinance 2023-O-3. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve Ordinance 2023-O-3 as reviewed. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval of the 2024 Pension Board Levy Contribution Recommendation: The Board reviewed the 2024 Tax Levy letter prepared by the North Maine FPD Firefighters' Pension Board. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the tax levy request in the amount of \$900,000. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

A motion was made by Trustee Rutzen and seconded by Trustee Neal to open the Truth in Taxation Hearing at 7:23 p.m. Motion carried unanimously by voice vote.

The Board noted that a notice was provided to the public within the timeline required by the OMA and through the necessary forums.

There were no public comments.

A motion was made by Trustee Rutzen and seconded by Trustee Neal to close the Truth in Taxation Hearing at 7:32 p.m. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the 2023 Levy and Assessing Taxes Ordinance (2023-O-4): The Board reviewed Ordinance 2023-O-4. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the 2023 Levy and Assessing Taxes Ordinance 2023-O-4. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval of Capital Expenditure Plan for the Purchase of a New Fire Engine: The Board discussed designating \$300,000 for a new engine for the Department. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the designation of funding as discussed. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

November 8, 2023 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements November 8, 2023		
Checks:	Check #'s: 7098-7133	\$112,558.08
Total Checks:		\$112,558.08
Payrolls:	October 13, 2023	\$117,584.47
	October 27, 2023	\$110,671.52
Total Payrolls:		\$228,255.99
Total Disbursements:		<u>\$340,814.07</u>

A motion was made by Trustee Neal and seconded by Trustee Juister to approve total disbursements for the month of October 2023 in the amount of \$340,814.07 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen

NAYS: None

ABSENT: None

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Neal to adjourn the meeting at 7:39 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, December 13, 2023 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.


 Trustee Signature

December 13, 2023
 Date Approved by Board