

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JANUARY 8, 2025

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, January 8, 2025 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:03 p.m.

ROLL CALL:

PRESENT: Treasurer Dagmar Rutzen and Trustee Barry Juister

ABSENT: President Don Neal

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorney John Motylinski and Keli Milen, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *December 11, 2024 Regular Meeting Open Session Minutes and December 20, 2024 Special Meeting Open Session Minutes:* The Board reviewed the December 11, 2024 regular meeting open session minutes and the December 20, 2024 special meeting open session minutes. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve December 11, 2024 regular meeting open session minutes and the December 20, 2024 special meeting open session minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENTS: There was no public comment.

TREASURER'S REPORT: *December 31, 2024 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending December 31, 2024. As of December 1, 2024 the District's beginning balance was \$7,307,173.87. The District received deposits during the month of December in the amount of \$185,486.34. The December expenses totaled (\$364,072.48). The December in-and-out transfers were \$306,467.94. The December net balance change was (\$178,586.14). As of December 31, 2024 the District's ending balance was \$7,128,587.73. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 290 calls for December 2024 compared to 287 calls in December 2023. The year to-date calls for 2024 is 3,326 calls compared to 3,486 calls in 2023. The credit with Red Center is in the amount of (\$27,913).
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - Awaiting ISO Review results
 - FEMA grant was submitted
 - 2025 ambulance is in service

OLD BUSINESS: *Discussion/Possible Approval of the 2023 Financial Audit:* The Board noted the 2023 Financial Audit is in process. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *Discussion/Possible Approval of FY 2023 Treasurers Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District:* The Board noted the North Maine Fire Protections Districts Annual Statement of Receipts and Disbursement for the fiscal year 2023 in in process. Further discussion will be held at the next regular meeting.

January 8, 2025 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements January 8, 2025		
Checks:	Check #'s 7658-7698	\$142,741.40
		\$142,741.40
Total Checks:		
	December 6, 2024	\$115,543.93
Payrolls:	December 20, 2024	\$115,118.69
	2024 W2 & 1099's	\$118.80
Total Payrolls:		\$230,781.42
Total Disbursements:		<u>\$373,522.82</u>

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve total disbursements for the month of December 2024 in the amount of \$373,522.82 as presented. Motion carried unanimously by voice vote.

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 7:19 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, February 12, 2025 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.



Trustee Signature



Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP

