

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
BARRY JUISTER

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS NOVEMBER 9, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, November 9, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorneys John Motylinski and Megan Lamb, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP; Adam Lindsten, Resource Insurance Advisers; John McConnel, Assured Partner Insurance

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *October 12, 2022 Regular Meeting Open Session Minutes:* The Board reviewed the October 12, 2022 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the October 12, 2022 regular meeting minutes as amended. Motion carried unanimously by voice vote.

PUBLIC COMMENT: Mr. McConnel presented the Health Insurance Renewal for 2023. Further discussion will be held at the next regular meeting.

Mr. McConnel left the meeting at 7:12 p.m.

Adam Lindsten of Resource Insurance Advisers (2023 IPRF Renewal): Mr. Lindsten presented the Resource Insurance Advisers IPRF Renewal for 2023. Further discussion will be held at the next regular meeting.

Mr. Lindsten left the meeting at 7:22 p.m.

TREASURER'S REPORT: *October 31, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending October 31, 2022. The District's beginning balance as of October 1, 2022 was \$3,518,628.74. The District received deposits during the month of October in the amount of \$262,661.74. The District's expenses for the month of October totaled (\$359,911.06). The October in-and-out transfers were \$164,500. The net balance change for the month of October was (\$97,249.32). The District's total ending balance as of October 31, 2022 was \$3,421,379.42. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 361 calls for October 2022 compared to 307 calls for October 2021. The year to-date calls for 2022 is 3,181 calls compared to 2,585 calls in 2021.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* 2 new paramedic students
- *Review of Assigned Tasks:*
 - Union contract negotiations are ongoing
 - 2021 Financial Audit is still in process

OLD BUSINESS: There was no old business.

NEW BUSINESS: *2023 Budget and Appropriations Ordinance Hearing:* A motion was made by Trustee Rutzen and seconded by Trustee Neal to open the hearing for the 2023 Annual Budget. Motion carried unanimously by voice vote.

There were no public comments.

A motion was made by Trustee Rutzen and seconded by Trustee Neal to close the hearing for the 2023 Annual Budget. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the 2023 Budget & Appropriations Ordinance (2022-O-3): The Board discussed ordinance 2022-O-3. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the 2023 Budget Ordinance 2022-O-3 and authorized Chief McKay to file the Ordinance with Cook County. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval of the 2023 MABAS IL IGA Ordinance (2022-O-4): The Board discussed the 2023 MABAS IL IGA Ordinance 2022-O-4. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve Ordinance 2022-O-4 and authorized Chief McKay to file the Ordinance with MABAS. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the 2023 Pension Board Levy Contribution Recommendation: The Board discussed the Pension Board levy contribution recommendation. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the tax levy in the amount of \$1,591,681 for the North Maine Fire Protection District Firefighters’ Pension Fund. Motion carried unanimously by voice vote.

Discussion/Possible Approval of 2021 Financial Audit: The Board noted the 2021 Financial Audit is still in process. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of the 2023-2025 CBA: The Board discussed the 2023-2025 CBA. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval to Request Proposals for the FY 2022-2024 Financials Audits: The Board discussed directing Chief McKay to solicit proposals for Audit Services for the fiscal years 2022-2024 on behalf of the Board. Further discussion will be held at the next regular meeting.

November 9, 2022 Check Register and Disbursement Summary (Approval):

| | | |
|---------------------------------------------------|----------------------|---------------------|
| North Maine FPD Disbursements November 9, 2022 | | |
| Checks: | Check #'s: 6627-6668 | \$123,743.33 |
| Total Checks: | | \$123,743.33 |
| Payroll: | October 14, 2022 | \$108,227.49 |
| | October 28, 2022 | \$103,248.57 |
| Total Payrolls: | | \$211,476.06 |
| Total Disbursements: | | <u>\$335,219.39</u> |

A motion was made by Trustee Neal and seconded by Trustee Juister to approve total disbursements for the month of November in the amount of \$335,219.39 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Neal to adjourn the meeting at 7:58 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, December 14, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.


 Don Neal, Board President


 Dagmar Rutzen, Treasurer


 Barry Juister, Board Secretary

12/14/22
 Date Approved by Board