

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF

Robert Greiner

BOARD OF TRUSTEES

Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS SEPTEMBER 10, 2025

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, September 10, 2025 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: Chief Greiner called the meeting to order at 7:03 p.m.

ROLL CALL:

PRESENT: Treasurer Dagmar Rutzen and Trustee Barry Juister
ABSENT: President Don Neal
ALSO PRESENT: Fire Chief Robert Greiner, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Dhara Patel, Lauterbach & Amen (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *August 13, 2025 Regular Meeting Open Session Minutes and August 13, 2025 Closed Session Minutes:* The Board reviewed the August 13, 2025 regular meeting open session and closed session minutes. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the August 13, 2025 regular meeting open session and closed session minutes. Motion carried unanimously by voice vote.

PUBLIC COMMENTS: There was no public comment.

TREASURER'S REPORT: *August 31, 2025 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending August 31, 2025. As of August 31, 2025 the District's beginning balance was \$7,903,029.21. The District received deposits during the month of August in the amount of \$281,491.26. The August expenses totaled (\$506,374.12). The August in-and-out transfers were \$751,378.69. The August net balance change was (\$224,882.86). As of August 31, 2025 the District's ending balance was \$7,678,146.35. A motion was made by Trustee Juister and

seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief Greiner informed the Board of the following:

- *MABAS*: No updates.
- *RED Center*: The Department ran 309 calls for August 2025.
- *NIPSTA*: No updates.
- *Review of Assigned Tasks*:
 - Peer fitness trainers are working through the online training program
 - Strong Pay payroll contract signed and integration process is in transition
 - Designated credit cards for each District Chief
 - Chief Greiner working on various FEMA Grants
 - Approved Foreign Fire Tax items for purchases are in process
 - 2024 Audit is near completion
 - Firefighter/Paramedic Trey Tardio deployed for military service
 - Insurance Service Office (ISO) rating has been moved up to Class #2
 - New Chief car has been delivered and is in service
 - 2026 budget in process

OLD BUSINESS: *Discussion/Possible Approval of Image Trend Roster Integration Vector/TC:* The Board discussed Image Trend Roster Integration Vector. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve Inage Trend Roster Integration Vector with a onetime fee in the amount of \$3,500. Motion carried unanimously by voice vote.

NEW BUSINESS:

August 31, 2025 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements August 31, 2025		
Checks:	Check #'s 7996-8036	\$185,828.04
Total Checks:		\$185,828.04
Payrolls:	August 1, 2025	\$118,707.68
	August 15, 2025	\$119,481.28
	August 29, 2025	\$120,375.98
Total Payrolls:		\$358,564.94
Total Disbursements:		\$544,392.98

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the total disbursements for the month of August 2025 in the amount of \$544,392.98 as presented. Motion carried unanimously by voice vote.

Govt. Accounting presentation/discussion on budget status and report updates: The Board noted that there was no presentation or discussion on the budget. No further action is required at this time.

Discussion/Possible Approval of updated ISO rating status: The Board discussed Insurance Service Office (ISO) rating and noted that the rating has been moved up to Class #2 from Class #3. No further action is required at this time.

Discussion/Possible Approval Memorial Park Bench and Station Plaque for Chief Bob McKay: The Board discussed Memorial Park Bench and Station Plaque for former Fire Chief Bob McKay. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve memorial park bench and station plaque for former Fire Chief Bob McKay in the amount not to exceed \$1,000. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Collective Bargaining Agreement with Local 2224: The Board discussed the collective bargaining agreement with Local 2224. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the collective bargaining agreement with Local 2224. Motion carried unanimously by voice vote.

Discussion/Possible Approval appointing Scott Peterson to Fire Marshal: The Board discussed Scott Peterson to Fire Marshall. A motion was made by Trustee Rutzen and seconded by Trustee Juister to appoint Scott Peterson to Fire Marshall. Motion carried unanimously by voice vote.

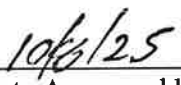
CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 8:11 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, October 8, 2025 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.



Trustee Signature



Date Approved by Board

Minutes prepared by Dhara Patel, Professional Administrative Services, Lauterbach & Amen