

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS AUGUST 14, 2024

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, August 14, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:17 p.m.

ROLL CALL:

PRESENT: Trustee Barry Juister and Treasurer Dagmar Rutzen

ABSENT: President Don Neal

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorney Megan Lamb, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A); Billy Kerstein, National Solar Energy; Matt Lissner, Southeast Capital; Tom Usher, North Maine FPD Fire Department

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *July 10, 2024 Regular Meeting Open Session Minutes:* The Board reviewed the July 10, 2024 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the July 10, 2024 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: Mr. Kerstein and Mr. Lissner presented a proposal for installation of a solar system provided by National Solar Energy and funded through Southeast Capital.

Mr. Kerstein and Mr. Lissner left the meeting at 7:42 p.m.

TREASURER'S REPORT: *July 31, 2024 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending July 31, 2024. As of July 1, 2024 the District's beginning balance was \$6,226,713.49. The District received deposits during the month of July in the amount of \$1,444,318.15. The July expenses totaled (\$336,086.28). The July in-and-out transfers were \$482,796.87. The July net balance change was \$1,108,231.87. As of July 31, 2024 the District's ending balance was \$7,334,945.36. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT: Attorney Lamb updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 291 calls for July 2024 compared to 316 calls in July 2023. The year to-date calls for 2024 is 2,017 calls compared to 2,042 calls in 2023. The credit with Red Center is in the amount of \$24,715.
- *NIPSTA:* New candidate for the October academy
- *MABAS:* Preparing for upcoming DNC Convention
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - Awaiting ISO Review results
 - 2023 Financial Audit is in process
 - Updated list of job responsibilities for deputy chiefs

OLD BUSINESS: There was no old business.

NEW BUSINESS: *Discussion/Possible Approval of the 2023 Financial Audit:* The Board noted the 2023 Financial Audit is in process. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of Foreign Fire Tax Board Purchases: The Board discussed the Foreign Fire Tax Board Purchases. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the Foreign Fire Tax Board Purchases of an Infrared Sauna, Rubber Dumbbell Set and Dyson Vacuum as requested. Motion carried unanimously by voice vote.

Discussion/Possible Approval to Change District Bank Accounts with US Bank: The Board discussed changing the district bank account with US Bank after extensive research into possible accounts. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the transfer of funds into a new bank account with US Bank. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
 NAYS: None
 ABSENT: Trustee Neal

August 14, 2024 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements August 14, 2024		
Checks:	Check #'s: 7457-7497	\$171,402.98
Total Checks:		\$171,402.98
Payrolls:	July 5, 2024	\$111,283.97
	July 19, 2024	\$110,080.25
Total Payrolls:		\$221,767.20
Total Disbursements:		<u>\$392,767.20</u>

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve total disbursements for the month of July 2024 in the amount of \$392,767.20 as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
 NAYS: None
 ABSENT: Trustee Neal

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 8:12 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, September 11, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.


Trustee Signature


Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP