

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
BARRY JUISTER

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JANUARY 11, 2023

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, January 11, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay and District Chief David Drdla, North Maine FPD; District Attorney John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *December 14, 2022 Regular Meeting Open Session Minutes:* The Board reviewed the December 14, 2022 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the December 14, 2022 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *December 31, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending December 31, 2022. The District's beginning balance as of December 1, 2022 was \$3,322,073.37. The District received deposits during the month of December in the amount of \$998,032.05. The District's expenses for the month of December totaled (\$397,676.86). The December in-and-out transfers were \$205,588.29. The net balance change for the month of December was \$600,355.19. The District's total ending balance as of December 31, 2022 was \$3,922,428.56. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT: Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 333 calls for December 2022 compared to 307 calls for December 2021. The year to-date calls for 2022 is 3,794 calls compared to 3,341 calls in 2021. The credit with Red Center is in the amount of \$10,792.
- *NIPSTA:* No update
- *MABAS:* No update

- *Lutheran General*: No update
- *Review of Assigned Tasks*:
 - 2021 Financial Audit is still in process
 - House fire took place January 5th fire which resulted in 1 injury

OLD BUSINESS: *Discussion/Possible Approval of 2021 Financial Audit*: The Board discussed the 2021 Financial Audit. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of the FY 2021 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District: The Board discussed the FY 2021 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of the 2023-2025 CBA: The Board discussed the 2023-2025 Collective Bargaining Agreement. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *January 11, 2023 Check Register and Disbursement Summary (Approval)*:

North Maine FPD Disbursements January 11, 2023		
Checks:	Check #'s: 6711-6743	\$106,448.09
Total Checks:		<u>\$106,448.09</u>
Payroll:	Sick Pay – December 2, 2022	\$51,602.54
	December 9, 2023	\$104,572.12
	December 23, 2022	\$102,411.95
Total Payrolls:		<u>\$258,586.61</u>
Total Disbursements:		<u>\$365,034.70</u>

A motion was made by Trustee Juister and seconded by Trustee Neal to approve total disbursements for the month of December in the amount of \$365,034.70 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

Discussion/Possible Approval of Foreign Fire Tax Board Purchases: Chief McKay informed the Board that the Department has a foreign fire tax balance of \$17,261.28. The Department has requested the following:

- Knife contract in an amount not to exceed \$264
- Prep table shelf in the amount not to exceed \$100
- Keypad lock in an amount not to exceed \$450
- Weightroom TV in an amount not to exceed \$400
- Fire command board in an amount not to exceed \$2,400
- Swiss fitness bar in an amount not to exceed \$350
- Hex fitness bar in an amount not to exceed \$150

- Rubber weight plates in an amount not to exceed \$600
- Table saw in an amount not to exceed \$450
- Miter saw in an amount not to exceed \$350
- Apparatus floor radio in an amount not to exceed \$100
- Shop radio in an amount not to exceed \$100
- Blender in an amount not to exceed \$300
- Food shopper in an amount not to exceed \$20
- Fire tool brackets in an amount not to exceed \$275
- Pullup Bar in an amount not to exceed \$125
- Halligan bars in an amount not to exceed \$1,200
- Jacob's ladder in an amount not to exceed \$4,500
- Gear Dryer in an amount not to exceed \$3,200 and requested it to be split with the District 50/50 per the contract

A motion was made by Trustee Neal and seconded by Trustee Juister to approve the purchases, in an amount not to exceed \$17,261.28. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen

NAYS: None

ABSENT: None

Chief Drdla entered the meeting at 7:18 p.m.

Discussion/Possible Approval of Ordinance 2023-O-1 Covering Salaries & Insurance Benefits of the North Maine Fire Protection District: Chief McKay presented ordinance 2023-O-1 covering salaries and benefits for all non-union employees which includes the Chief, District Chiefs, and any part time employees. Chief McKay informed the Board that all union employees received a 3% raise for the year 2023. Battalion Chief David Drdla approached the Board requesting a \$4000 stipen to maintain a salary gap between battalion chiefs and lieutenants with an additional 2 hours a month for sick time. Further discussion will be held in closed session.

Chief Drdla left the meeting at 7:23 p.m.

CLOSED SESSION: A motion was made by Trustee Neal and seconded by Trustee Rutzen to enter closed session at 7:24 p.m. to discuss matters related to employee compensation and benefits under 5ILCS 120/2 (c)(1) of the Open Meetings Act. Motion carried unanimously by voice vote.

Open session resumed at 8:08 p.m.

Discussion/Possible Approval of Ordinance 2023-O-1 Covering Salaries & Insurance Benefits of the North Maine Fire Protection District (Continued): The Board reviewed ordinance 2023-O-1. A motion was made by Trustee Juister and seconded by Trustee Rutzen to adopt ordinance 2023-O-1 regarding 2023 salaries as discussed. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen

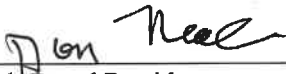
NAYS: None

ABSENT: None

The Board discussed establishing the 2023 Board meeting dates as January 11, 2023; February 8, 2023; March 8, 2023; April 12, 2023; May 10, 2023; June 14, 2023; July 12, 2023; August 9, 2023; September 13, 2023; October 11, 2023; November 8, 2023 and December 13, 2023. A motion was made by Trustee Rutzen and seconded by Trustee Neal to establish the 2023 Board meetings dates as stated. Motion carried unanimously by voice vote.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Neal to adjourn the meeting at 8:16 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, February 8, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



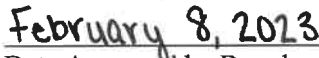
Don Neal, Board President



Dagmar Rutzen, Treasurer



Barry Juister, Board Secretary



Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP