

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



INTERIM FIRE CHIEF
Nick Rusz

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS FEBRUARY 26, 2025

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, February 26, 2025 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

ROLL CALL:

PRESENT: Treasurer Dagmar Rutzen and Trustee Barry Juister
ABSENT: President Don Neal
ALSO PRESENT: Interim Fire Chief Nick Rusz, District Fire Chiefs David Drdla and Thomas Hoeft, Lieutenant Todd Lustig, Firefighters' Philip Faustrum, Kurt Striedl, Thomas Usher and Zachary Missen, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A); Adam Lindsten, Resource Insurance Advisors

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *January 8, 2025 Regular Meeting Open Session Minutes:* The Board reviewed the January 8, 2025 regular meeting open session minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve January 8, 2025 regular meeting open session minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENTS: *Adam Lindsten Resource Insurance Advisors:* Mr. Lindsten presented the North Maine Fire Protection District Cyber Liability Insurance Renewal. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the Cyber Liability Insurance provided by Resource Insurance Advisors, Inc in the amount of \$4,774.00. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

Mr. Lindsten presented the North Maine Fire Protection District Commercial Insurance Renewal. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the Commercial Insurance Renewal as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

Lauterbach & Amen 2023 Financial Audit: The Board noted the 2023 Financial Audit is in process. Further discussion will be held at the next regular meeting.

District Fire Chief Thomas Hoeft noted that Interim Fire Chief Nick Rusz has been an asset to the team and believes he has done a great job in the position.

District Fire Chief David Drdla noted that he believes Bob Griner would be a good fit for the interim Fire Chief position.

TREASURER’S REPORT: *January 31, 2025 Treasurer’s Report:* The Board reviewed the Treasurer’s Report for the period ending January 31, 2025. As of January 1, 2025 the District’s beginning balance was \$7,128,587.73. The District received deposits during the month of January in the amount of \$160,367.38. The January expenses totaled (\$511,649.65). The January in-and-out transfers were \$178,586.14. The January net balance change was (\$351,282.27). As of January 31, 2025 the District’s ending balance was \$6,777,305.46. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer’s Report as presented. Motion carried unanimously by voice vote.

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Interim Chief Rusz informed the Board of the following:

- *RED Center:* The Department ran 349 calls for January 2025 compared to 338 calls in December 2024. The credit with Red Center is in the amount of (\$27,913).
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - Awaiting ISO Review results
 - New candidate has been registered for the Fire Academy
 - Financial Audit Package has been started

OLD BUSINESS: *Discussion/Possible Approval of the 2023 Financial Audit:* The Board noted the 2023 Financial Audit is in process. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of FY 2023 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Firefighters’ Protection District: The Board reviewed the FY 2023 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Firefighters’ Protection District prepared by Fire Chief Robert McKay. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the FY 2023 Treasurer’s Annual Statement of Receipts and Disbursements as presented. Motion carried unanimously by voice vote.

NEW BUSINESS: *Discussion/Possible Approval of 2025 Liability & Cyber Insurance Renewals:* The Board noted that this item was covered under Public Comments. No further action is needed.

Discussion/Possible Approval to Update Appendix A: 2025 EMS Transport Fees & Charges per Ordinance 2024-01 (Rescind Nov. 13, 2024 Rates): The Board reviewed the updated Appendix A: 2025 EMS Transport Fees and Charges per Ordinance 2024-01. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the updated Appendix A: 2025 EMS Transport Fees and Charges per Ordinance 2024-01. Motion carried unanimously by voice vote,

February 12, 2025 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements February 12, 2025		
Checks:	Check #'s 7700-7741	\$152,419.19
		\$152,419.19
Total Checks:		
	January 3, 2025	\$115,086.47
Payrolls:	January 17, 2025	\$117,530.00
	January 31, 2025	\$111,931.45
Total Payrolls:		\$344,547.92
Total Disbursements:		<u>\$496,967.11</u>

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve total disbursements for the month of January 2025 in the amount of \$496,967.11 as presented. Motion carried unanimously by voice vote.

Discussion/Possible Approval to Update Paternity Leave Language in Current CBA: The Board noted Attorney Motylinski is in the process of updating the paternity leave language in the current CBA. Further discussion will be held at the next regular meeting.

Discussion and appointment of interim Fire Chief: This item was discussed in closed session.

CLOSED SESSION: A motion was made by Trustee Rutzen and seconded by Trustee Juister to enter into closed session at 7:49 p.m. to discuss matters related to employee compensation and benefits under 5 ILCS 120/2 (c)(1) of the Open Meetings Act. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
 NAYS: None
 ABSENT: Trustee Neal

A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn closed session and re-enter the regular meeting at 8:38 p.m. Motion carried unanimously by voice vote.

ADJOURNMENT: A motion was made by Trustee Juister and seconded by Trustee Rutzen to adjourn the meeting at 8:42 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, March 12, 2025 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.



Trustee Signature

3/12/25

Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP