

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF

Robert Greiner

BOARD OF TRUSTEES

Donald Neal

Dagmar Rutzen

Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JANUARY 14, 2026

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, January 14, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: Chief Greiner called the meeting to order at 7:08 p.m.

ROLL CALL:

PRESENT: Treasurer Dagmar Rutzen and Trustee Barry Juister

ABSENT: President Don Neal

ALSO PRESENT: Fire Chief Robert Greiner and firefighter Philip Faustrum, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Dhara Patel, Lauterbach & Amen (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *December 10, 2025 Regular Meeting Open Session Minutes:* The Board reviewed the December 10, 2025 regular meeting open session minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the December 10, 2025 regular meeting open session minutes. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

PRESENTATIONS: There were no presentations.

TREASURER'S REPORT: *December 31, 2025 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending December 31, 2025. As of December 31, 2025, the District's beginning balance was \$6,621,483.04. The District received deposits during the month of December in the amount of \$989,638.80. The December expenses totaled (\$565,317.09). The December in-and-out transfers were \$462,443.76. The December net balance change was

\$424,321.71. As of December 31, 2025, the District’s ending balance was \$7,045,804.75. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer’s Report as presented. Motion carried unanimously by voice vote.

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief Greiner informed the Board of the following:

- *MABAS:* The budget for 2026 has been approved.
- *RED Center:* No updates.
- *NIPSTA:* Chief Greiner recognized as the interim Secretary/Treasurer for the NIPSTA Board of Directors.
- *Safety Committee:* No updates.
- *Apparatus Update:* Purchased mobile radio to be assembled on the new engine which is on schedule for June delivery.
- *Review of Assigned Tasks:*
 - 2024 Financial Audit is complete and was filed with the Illinois Comptroller
 - Reserve 1992 Pierce fire engine is inoperative and disposal options are being investigated.
 - 2014 Spartan Engine needs to be serviced
 - FEMA grant is still in “pending approval” status
 - Trey Tardio is still on active military deployment

OLD BUSINESS: *Discussion/Possible Approval of Lauterbach & Amen Engagement Letter:* The Board reviewed the L&A one-year engagement letter. A motion was made by Trustee Juister and seconded by Trustee Rutzen to engage L&A in the amount of \$380 per meeting for the year ending December 31, 2026. Motion carried unanimously by voice vote.

NEW BUSINESS: *January 14, 2026 Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements January 14, 2026		
Checks:	Check #'s 8156-8205	\$180,608.39
Total Checks:		\$180,608.39
Payrolls:	December 5, 2025	\$117,773.23
	December 19, 2025	\$113,612.32
Total Payrolls:		\$231,385.55
Total Disbursements:		\$411,993.94

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the January 14, 2026 Check Register and Disbursement Summary in the amount of \$411,993.94. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Albert Collins promotion to Lieutenant: The Board discussed the possible promotion of Albert Collins to Lieutenant position. A motion was made by Trustee Rutzen and seconded by Trustee Juister to authorize the Board of Commissioners to approve the promotion of Albert Collins to Lieutenant position once it becomes available. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Foreign Fire Tax Proposed Purchases: The Board discussed proposed purchases to be funded through the Foreign Fire Tax Funds. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the proposed purchases, which includes a 50/50 split on the treadmill. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Salary Increases for District Chiefs: The Board discussed salary increases for District Chiefs. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the salary increases as stated in the proposed ordinance covering salaries and Insurance Benefits of the North Maine Fire Protection District. Motion carried unanimously by voice vote.

Discussion/Possible Approval of full-time Fire Marshal Position: The Board discussed establishing a full-time Fire Marshal Position. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve hiring a full-time Fire Marshal Position pending finalization of the job description. Motion carried unanimously by voice vote.

Discussion/Possible Approval of a part-time Administrative Assistant: The board discussed establishing a part-time administrative assistant position. Further discussion will be held at a later time.

Discussion/Possible Approval of an ordinance covering salaries and Insurance Benefits of the North Maine Fire Protection District: The Board discussed the ordinance covering salaries and Insurance Benefits for the North Maine Fire Protection District and noted that no action is required by the Board at this time. Further discussion will be held at the next regular meeting.

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 8:10 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, February 11, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.

Trustee Signature


Minutes prepared by Dhara Patel, Professional Administrative Services, Lauterbach & Amen

Date Approved by Board

2/11/2026