

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
BARRY JUISTER

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS MARCH 8, 2023

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, March 8, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen

ABSENT: None

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney Megan Lamb (*via videoconference*), Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A); Adam Lindsten, Resource Insurance Advisers

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *February 8, 2023 Regular Meeting Open Session Minutes:* The Board reviewed the February 8, 2023 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the February 8, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

NEW BUSINESS: *Discussion/Possible Approval of 2023 Liability and Cyber Insurance Renewal:* Mr. Lindsten presented the 2023 cyber insurance renewal provided by Resource Insurance Advisors. Further discussion will be held at the next regular meeting.

TREASURER'S REPORT: *February 28, 2023 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending February 28, 2023. The District's beginning balance as of February 1, 2023 was \$4,704,607.44. The District received deposits during the month of February in the amount of \$179,532.94. The District's expenses for the month of February totaled (\$371,064.16). The February in-and-out transfers were \$246,960.54. The net balance change for the month of February was \$191,531.22. The District's total ending balance as of February 28, 2023 was \$4,513,076.22. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen

NAYS: None

ABSENT: None

ATTORNEY’S REPORT: Attorney Lamb updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 321 calls for February 2023 compared to 369 calls in February 2022. The year to-date calls for 2023 is 593 calls compared to 653 calls in 2022. The credit with Red Center is in the amount of (\$17,976).
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - GEMT invoice for first and second quarter is due March 31, 2023
 - 2021 FEMA grant awarded in the amount of \$40,909
 - Department researching for a new fire engine
 - 7G Agreement is in process
 - Discussion of possible fines for lift assistance after excessive use

OLD BUSINESS: *Discussion/Possible Approval of 2021 Financial Audit:* The Board discussed the 2021 Financial Audit. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of the FY 2021 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District: The Board discussed the FY 2021 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District. Further discussion will be held at the next regular meeting.

NEW BUSINESS (CONTINUED): *March 8, 2023 Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements March 8, 2023		
Checks:	Check #'s: 6789-6823	\$294,057.54
Total Checks:		<u>\$294,057.54</u>
Payroll:	February 3, 2023	\$109,237.90
	February 17, 2023	\$106,223.06
Total Payrolls:		<u>\$215,460.96</u>
Total Disbursements:		<u>\$509,518.50</u>

A motion was made by Trustee Neal and seconded by Trustee Juister to approve total disbursements for the month of February in the amount of \$509,518.50 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

Discussion/Possible Approval of Resolution 2023-R-01: A Resolution Authorizing the Illinois Municipal League to Collect Foreign Fire Tax Funds for the District: The Board discussed resolution 2023-R-01 to authorize the Illinois Municipal League to collect foreign fire tax on behalf of the district. A motion was made by Trustee Rutzen and seconded by Trustee Neal to direct Fire Chief McKay to execute Resolution 2023-R-01 to authorize the Illinois Municipal League to collect foreign fire tax for the district. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

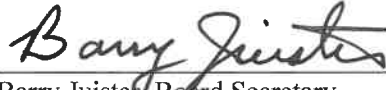
CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Rutzen to adjourn the meeting at 7:53 p.m. Motion carried unanimously by voice vote.

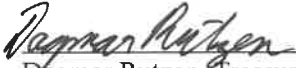
The next regular meeting is scheduled for Wednesday, April 12, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



Don Neal, Board President



Barry Juister, Board Secretary



Dagmar Rutzen, Treasurer

4/12/23

Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP