

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert Greiner



BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS FEBRUARY 11, 2026

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, February 11, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: Chief Greiner called the meeting to order at 7:01 p.m.

ROLL CALL:

PRESENT: Treasurer Dagmar Rutzen and Trustee Barry Juister
ABSENT: President Donald Neal
ALSO PRESENT: Fire Chief Robert Greiner, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Dhara Patel, Lauterbach & Amen (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *January 14, 2026 Regular Meeting Open Session Minutes:* The Board reviewed the January 14, 2026 regular meeting open session minutes. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the January 14, 2026 regular meeting open session minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

PRESENTATIONS: There were no presentations.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report for the period ending January 31, 2026. As of January 31, 2026, the District's beginning balance was \$7,045,804.75. The District received deposits during the month of January in the amount of \$1,143,810.93. The January expenses totaled (\$431,464.14). The January in-and-out transfers were \$529,412.63. The January net balance change was \$712,346.79. As of January 31, 2026, the District's ending balance was \$7,758,151.54. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief Greiner informed the Board of the following:

- *RED Center:* The Department ran 332 calls in January 2026.
- *NIPSTA:* There were no updates.
- *MABAS:* The old fire investigation vehicle has been donated to charity
- *Safety Committee:* There were no updates.
- *Apparatus Update:* There were no updates.
- *Review of Assigned Tasks:*
 - 2025 Financial Audit to be completed by L&A is in process
 - Reserve 1992 Pierce fire engine is inoperative and we are obtaining a 2nd opinion on if it is repairable and at what cost
 - We have acquired a loaner engine from Niles while our remaining 2014 Spartan engine is currently under maintenance
 - FEMA Fire Prevention grant status is still pending approval
 - State of Illinois small tool grant is requiring additional information which was provided in a timely manner and the grant is under review
 - Trey Tardio is still on active military deployment and is expected to be back in May 2026

OLD BUSINESS: *Discussion/Possible Approval of a part-time Administrative Assistant:* The Board previously discussed establishing a part-time administrative assistant position. Further discussion will be held at a future regular meeting.

Discussion/Possible Approval of an ordinance covering salaries and Insurance Benefits of the North Maine Fire Protection District: The Board noted that the Payroll and Insurance Ordinance covering salaries and insurance benefits of the North Maine Fire Protection District is in process. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *February 11, 2026 Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements February 11, 2026		
Checks:	Check #'s 8206-8253	\$95,459.94
Total Checks:		\$95,459.94
Payrolls:	January 2, 2026	\$127,981.47
	January 16, 2026	\$124,369.18
	January 30, 2026	\$130,770.94
Total Payrolls:		\$383,121.59
Total Disbursements:		\$478,581.53

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the February 11, 2026 Check Register and Disbursement Summary in the amount of \$478,581.53 as presented. Motion carried unanimously by voice vote.

Discussion/Possible Approval of potential benefits of new full-time Fire Marshal Position: The Board noted that the approval of potential benefits of a new full-time Fire Marshall position are in process. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of Commercial and Cyber Security Insurance Policy Renewals – Adam Lindsten (Broker) will be present to discuss and answer any questions: Unfortunately, Adam Lindsten (Broker), could not attend the meeting but the Board discussed the commercial package with three lines of coverage and the cyber security insurance policy renewals provided by Adam Lindsten. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the commercial package and cyber security insurance in the amounts of \$88,054 and \$4,754 respectively. Motion carried unanimously by voice vote.

Discussion/Possible Approval of implementing ACH and Check positive pay with US Bank: The Board discussed implementing ACH and check positive pay with US Bank to ensure that the payee and dollar amount are correct and to prevent fraudulent activity. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve implementing ACH and check positive pay with US Bank. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Lauterbach & Amen 2025 Audit Engagement Letter: The Board reviewed the L&A three-year engagement letter for audit services. A motion was made by Trustee Juister and seconded by Trustee Rutzen to engage L&A in the annual amount as follows: \$11,400 for the year ended December 31, 2025, \$12,000 for the year ended December 31, 2026 and \$12,600 for the year ended December 31, 2027. Motion carried unanimously by voice vote.

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 7:45 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, March 11, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.



Trustee Signature



Date Approved by Board

