

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



**MINUTES OF A REGULAR MEETING OF THE
NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES
COOK COUNTY, ILLINOIS
JUNE 14, 2023**

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, June 14, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen

ABSENT: None

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorneys Megan Lamb and John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *May 10, 2023 Regular Meeting Open Session Minutes:* The Board reviewed the May 10, 2023 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Juister to approve the May 10, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *May 31, 2023 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending May 31, 2023. The District's beginning balance as of May 1, 2023 was \$5,777,054.96. The District received deposits during the month of May in the amount of \$229,293.77. The District's expenses for the month of May totaled (\$344,098.78). The May in-and-out transfers were \$357,149.39. The net balance change for the month of May was (\$114,805.01). The District's total ending balance as of May 31, 2023 was \$5,662,249.95. A motion was made by Trustee Juister and seconded by Trustee Neal to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 282 calls for May 2023 compared to 310 calls in May 2022. The year to-date calls for 2023 is 1,410 calls compared to 1,539 calls in 2022. The credit with the Red Center is in the amount of \$7,722.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - 2 paramedic students are graduating
 - 3 paramedic students are registered for the next class
 - 2022 financial audit is in process

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Discussion/Possible Approval to Update Candidate Hiring Requirements:* The Board discussed updating the candidate hiring requirements and no action is required at this time.

June 14, 2023 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements June 14, 2023		
Checks:	Check #'s: 6904-6956	\$124,879.29
Total Checks:		\$124,879.29
Payroll:	May 12, 2023	\$104,150.05
	May 26, 2023	\$101,746.51
Total Payrolls:		\$205,896.56
Total Disbursements:		<u>\$330,775.85</u>

A motion was made by Trustee Juister and seconded by Trustee Neal to approve total disbursements for the month of May in the amount of \$330,775.85 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Neal to adjourn the meeting at 7:26 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, July 12, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.


Trustee Signature


Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP