

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



INTERIM FIRE CHIEF

Nick Rusz

BOARD OF TRUSTEES

Donald Neal

Dagmar Rutzen

Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS APRIL 9, 2025

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, April 9, 2025 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

ROLL CALL:

PRESENT: President Don Neal, Treasurer Dagmar Rutzen and Trustee Barry Juister
ABSENT: None
ALSO PRESENT: Interim Fire Chief Nick Rusz, North Maine FPD; Attorneys John Motylinski and Kelli Melin, Ottosen DiNolfo; Monika Adamski and Dhara Patel, Lauterbach & Amen (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: The Board reviewed the March 12, 2025 regular meeting open session minutes, March 12, 2025 closed session minutes and March 21, 2025 special meeting open session minutes. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve March 12, 2025 regular meeting open session minutes, March 12, 2025 closed session minutes and March 21, 2025 special meeting open session minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENTS: *Badge Pinning Ceremony for Firefighter Trey Tardio:* A badge pinning ceremony was held for Firefighter Trey Tardio.

Lauterbach & Amen 2023 Financial Audit: The Board reviewed the Lauterbach & Amen 2023 Financial Audit as presented by Monika Adamski. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the Financial Audit as prepared by Lauterbach and Amen. Motion carried unanimously by voice vote.

Ms. Adamski left the meeting at 7:27 p.m.

TREASURER’S REPORT: *March 31, 2025 Treasurer’s Report:* The Board reviewed the Treasurer’s Report for the period ending March 31, 2025. As of March 31, 2025 the District’s beginning balance was \$8,774,932.30. The District received deposits during the month of March in the amount of \$1,971,762.41. The March expenses totaled (\$330,986.93). The March in-and-out transfers were \$590,252.29. The March net balance change was 1,640,775.48. As of March 31, 2025. The District’s ending balance was \$8,773,400.32. A motion was made by Trustee Juister and seconded by Trustee Neal to accept the Treasurer’s Report as presented. Motion carried unanimously by voice vote.

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Interim Chief Ruzs informed the Board of the following:

- *MABAS:* The Board discussed potentially donating the 2009 Ford ambulance
- *RED Center:* The Department ran 292 calls for March 2025.
- *NIPSTA:* No update
- *Review of Assigned Tasks:*
 - New Candidate started on March 24, 2025 and will be starting academy at NIPSTA on April 7, 2025
 - Awaiting ISO Review results
 - New air packs have been delivered
 - Awaiting Advocate invoice

OLD BUSINESS: *Discussion/Possible Approval of the 2023 Financial Audit:* The Board noted the 2023 Financial Audit is complete.

NEW BUSINESS: *Discussion/Possible Approval of NMFPD donating their 2009 Ford ambulance to MABAS for use as their fire investigation vehicle:* The Board discussed donating the 2009 Ford ambulance to MABAS to be used as their fire investigation vehicle. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve donation of the 2009 Ford ambulance to MABAS. Motion carried unanimously by voice vote.

April 9, 2025 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements April 9, 2025		
Checks:	Check #'s 7764-7798	\$133,190.77
		\$133,190.77
Total Checks:		
	March 14, 2025	\$110,415.64
Payrolls:	March 28, 2025	\$121,449.91
Total Payrolls:		\$231,865.55
Total Disbursements:		\$365,056.32

A motion was made by Trustee Juister and seconded by Trustee Neal to approve total disbursements for the month of March 2025 in the amount of \$365,056 as presented. Motion carried unanimously by voice vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

CLOSED SESSION: A motion was made by Trustee Rutzen and seconded by Trustee Neal to enter into closed session at 7:49 p.m. to discuss matters related to employee compensation and benefits under 5 ILCS 120/2 (c)(1) of the Open Meetings Act. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn closed session and re-enter the regular meeting at 8:10 p.m. Motion carried unanimously by voice vote.

Discussion/Possible Approval of retroactive bonus pay for the duties and responsibilities performed by the interim Fire Chief: The Board discussed approval of retroactive bonus pay for the duties and responsibilities performed by the interim Fire Chief. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve a retroactive bonus pay for the duties and responsibilities performed by the interim Fire Chief Nicholas Ruzs. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval of a new Fire Chief: The Board discussed approval of a new Fire Chief. A motion was made by Trustee Juister and seconded by Trustee Rutzen to appoint Robert Greiner as the new Fire Chief. Motion carried unanimously by voice vote.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Juister to adjourn the meeting at 8:16 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, May 14, 2025 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.


Barry Juister (May 15, 2025 14:31 CDT)

Trustee Signature

14/05/2025

Date Approved by Board

Minutes prepared by Dhara Patel, Professional Administrative Services, Lauterbach & Amen


2025-04-09 Regular Meeting Minutes FPD

Final Audit Report

2025-05-15

Created:	2025-05-15
By:	Dhara Patel (dpatel@lauterbachamen.com)
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"2025-04-09 Regular Meeting Minutes FPD" History

-  Document created by Dhara Patel (dpatel@lauterbachamen.com)
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