

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JULY 13, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, July 13, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 6:57 p.m.

ROLL CALL:

PRESENT: President Don Neal and Treasurer Dagmar Rutzen

ABSENT: None

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney Megan Lamb, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *June 8, 2022 Regular Meeting Open Session Minutes:* The Board reviewed the June 8, 2022 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the June 8, 2022 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *June 30, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending June 30, 2022. The District's beginning balance as of June 1, 2022 was \$4,595,823.66. The District received deposits during the month of June in the amount of \$225,855.07. The District's expenses for the month of June totaled (\$534,705.82). The June in-and-out transfers were \$490,398.27. The net balance change for the month of June was (\$308,850.75). The District's total ending balance as of June 30, 2022 was \$4,286,972.91. A motion was made by Trustee Neal and seconded by Trustee Rutzen to accept the Treasurer's Report as reported. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen

NAYS: None

ABSENT: None

ATTORNEY'S REPORT: Attorney Lamb updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center*: The Department ran 322 calls for June 2022 compared to 263 calls for June 2021. The year to-date calls for 2022 is 1,861 calls compared to 1,607 calls in 2021. The credit with Red Center is in the amount of \$3,275.
- *NIPSTA*: The Associate Director resigned
- *MABAS*: No update
- *Lutheran General*: EMS Officer Todd Lustig went to training with Chief McKay and the previous paramedic student has graduated
- *Review of Assigned Tasks*:
 - Active Shooter Training was held July 6, 2022
 - Oven fire occurred on July 6, 2022
 - All new mobile radios have been installed
 - Carpeting has been replaced in the sleeping quarters of the locker room
 - District Chief Ruzs dropped his paramedic
 - Phone system pricing is finalized
 - The Flood Relief project has been approved

OLD BUSINESS: *Discussion/Possible Approval to Appoint One (1) Resident to fill the Upcoming Vacancy on the Board of Trustees:* The Board reviewed a resume provided by Commissioner Juister and a letter of interest provided by Commissioner Phillips. A motion was made by Trustee Neal and seconded by Trustee Rutzen to appoint Barry Juister to fill the vacancy on the North Maine Board Fire Protection District Board of Trustees. Motion carried unanimously by voice vote.

NEW BUSINESS: *Discussion/Possible Approval to Pay Retired District Chief Mike Bronk's Accrued Time-Off:* The Board discussed paying Retired District Chief Mike Bronk his accrued time-off. A motion was made by Trustee Neal and seconded by Trustee Rutzen to reimburse Mike Bronk in the amount of \$24,817.38, for his accrued time-off. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen
 NAYS: None
 ABSENT: None

July 13, 2022 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements July 13, 2022		
Checks:	Check #'s: 6474-6518	\$123,311.22
Total Checks:		\$123,311.22
Payroll:	June 10, 2022	\$106,365.31
	June 24, 2022	\$105,625.52
Total Payrolls:		\$211,990.83
Total Disbursements:		\$335,302.05

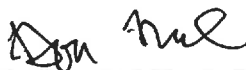
A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve total disbursements for the month of June in the amount of \$335,302.05 as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen
NAYS: None
ABSENT: None

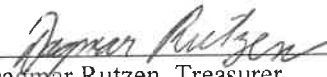
CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Rutzen to adjourn the meeting at 7:16 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, August 10, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



Don Neal, Board President



Dagmar Rutzen, Treasurer

Board Secretary



Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP

**North Maine FPD
Treasurer's Report**

July 31, 2022

Schwab	\$	2,668,003.55
Schwab (Deposit Acct)	\$	1,165,430.73
Hinsdale Bank and Trust	\$	-
US Bank Checking	\$	231,090.05
US Bank Employee Benefits	\$	13,488.64
July 31, 2022	\$	4,078,012.97
July 1, 2022	\$	4,286,972.91
<i>July Deposits</i>	\$	148,665.61
<i>July Expenses</i>	\$	(357,625.55)
<i>July Funds Transfers OUT</i>	\$	(258,167.82)
<i>July Funds Transfers IN</i>	\$	258,167.82
Net Balance Change	\$	(208,959.94)
July 31, 2022	\$	4,078,012.97

**North Maine FPD
Treasurer's Report
January 31, 2021**

Accrual Basis

Date	Num	Name	Memo	Debit	Credit	Amount	Balance
1100 · USBANK							4,286,972.91
1109 · Schwab							2,658,551.51
7/31/2022	07...		2022 July Schwab Interest	2,894.54		2,894.54	2,661,446.05
7/31/2022	07...		2022 July Schwab Interest Rei...		19.32	-19.32	2,661,426.73
7/31/2022	07...		2022 July Schwab Unrealized ...	7,578.82		7,578.82	2,669,005.55
7/31/2022	07...		2022 July Schwab Fees		1,002.00	-1,002.00	2,668,003.55
Total 1109 · Schwab				10,473.36	1,021.32	9,452.04	2,668,003.55
1111 · Schwab Deposit Account							1,303,955.24
7/15/2022			2022 July Funds Transfer to C...		140,000.00	-140,000.00	1,163,955.24
7/28/2022			2022 July 28th CC Tax Deposit	326.36		326.36	1,164,281.60
7/31/2022	07...		2022 July Interest Reinvested	1,149.13		1,149.13	1,165,430.73
Total 1111 · Schwab Deposit Account				1,475.49	140,000.00	-138,524.51	1,165,430.73
1125 · Hinsdale Bank and Trust							1,903.80
7/31/2022			2022 July PBS Deposit	95,264.02		95,264.02	97,167.82
7/31/2022			2022 July Funds Transfer HB t...		97,167.82	-97,167.82	0.00
Total 1125 · Hinsdale Bank and Trust				95,264.02	97,167.82	-1,903.80	0.00
1126 · US Bank Checking							309,556.09
7/13/2022			2022 July 12th Deposit	33,659.16		33,659.16	343,215.25
7/15/2022			2022 July Funds Transfer to C...	140,000.00		140,000.00	483,215.25
7/15/2022			2022 July Funds Transfer to ...		11,000.00	-11,000.00	472,215.25
7/29/2022			2022 July 29th Deposit	7,171.34		7,171.34	479,386.59
7/31/2022			2022 July Funds Transfer HB t...	97,167.82		97,167.82	576,554.41
7/31/2022			2022 July Retiree Ins Deposit	622.24		622.24	577,176.65
7/22/2022	07...		13284 Peterson AFLAC Contri...		39.90	-39.90	577,136.75
7/22/2022	07...		13285 Peterson ICMA Contrib...		178.30	-178.30	576,958.45
7/22/2022	07...		Remaining Balance 2022 Aug...		2,145.50	-2,145.50	574,812.95
7/8/2022	6/2...	IMRF	2690333519CASH		195.75	-195.75	574,617.20
7/13/2022	6474	A.C. Buehler	2022 6/8-7/11 IT Support & Sy...		1,105.00	-1,105.00	573,512.20
7/13/2022	6475	Advocate Occupational Health	#826113 - Pre Hire Physical (...)		1,048.53	-1,048.53	572,463.67
7/13/2022	6476	Air One Equipment, Inc.			836.03	-836.03	571,627.64
7/13/2022	6477	Aqua Illinois, Inc.	Acct#: 002200696 1393774 - ...		275.79	-275.79	571,351.85
7/13/2022	6478	AT&T Mobility	Acct #: 287299431781 - 2022 ...		341.38	-341.38	571,010.47
7/13/2022	6479	Barrel Maker Printing	#61975 - 10-Polo Shirts (DC &...		411.24	-411.24	570,599.23
7/13/2022	6480	Blue Cross Blue Shield of Illi...	849700		46,453.51	-46,453.51	524,145.72
7/13/2022	6481	Business Card	5474150001793602		1,727.36	-1,727.36	522,418.36
7/13/2022	6482	Carbonite Inc.	2022 March-June Cloud Backup		434.00	-434.00	521,984.36
7/13/2022	6483	CIT TRUCKS	#112W13643 - Repair (Spart...		3,693.64	-3,693.64	518,290.72
7/13/2022	6484	Comcast Cable # 8771 10 13...	2022 July Cable TV		84.93	-84.93	518,205.79
7/13/2022	6485	ComCast Internet # 8771 10 ...	8798 10 131 0553297		98.45	-98.45	518,107.34
7/13/2022	6486	Commonwealth Edison Co	3716801001		2,143.38	-2,143.38	515,963.96
7/13/2022	6487	Cozzini Bros	2022 Knife Contract (8 of 12)		20.00	-20.00	515,943.96
7/13/2022	6488	Dan Riggio	2022 Life Ins Credit		114.00	-114.00	515,829.96
7/13/2022	6489	Department of Treasury	2021 Excise Tax - IRS 720		61.38	-61.38	515,768.58
7/13/2022	6490	DJS SCUBA Locker, INC.	2022 SCUBA Gear Rental/Tes...		575.00	-575.00	515,193.58
7/13/2022	6491	Employee Benefits Corporation			231.00	-231.00	514,962.58
7/13/2022	6492	Fire & Security Systems, Inc	10080		252.00	-252.00	514,710.58
7/13/2022	6493	Fire Investigators Strike Force	Fire Investigation & The Law ...		35.00	-35.00	514,675.58
7/13/2022	6494	Flood Brothers Disposal	2022 June Waste		135.86	-135.86	514,539.72
7/13/2022	6495	GIS Benefits	2022 July Met Law		43.50	-43.50	514,496.22
7/13/2022	6496	Go To Communications	CN-2190525-2108 - 2022 Ju...		1,172.30	-1,172.30	513,323.92
7/13/2022	6497	Home Depot Credit Services	6035322501025740		170.81	-170.81	513,153.11
7/13/2022	6498	Illinois American Water Co.	09-0056909-6		28.01	-28.01	513,125.10
7/13/2022	6499	Illinois Public Risk Fund	#74981- 2022 Aug Workers' C...		14,178.00	-14,178.00	498,947.10
7/13/2022	6500	James Sackley	2022 Jan-June Life Ins Reim		57.00	-57.00	498,890.10
7/13/2022	6501	Konica Minolta	#450-0040513-000 / 2022 July...		170.75	-170.75	498,719.35
7/13/2022	6502	Lauterbach and Amen, LLP	2022 May Board Minutess #67...		345.00	-345.00	498,374.35
7/13/2022	6503	Met Life Vision	2022 July Vision		362.01	-362.01	498,012.34
7/13/2022	6504	National Hose Testing Speci...	#671 - 2022 Ladder Testing		374.00	-374.00	497,638.34
7/13/2022	6505	Nicholas Rusz	Work Shoe Reimbursement		90.00	-90.00	497,548.34
7/13/2022	6506	Nicor Gas	25-87-75-000 6		366.61	-366.61	497,181.73
7/13/2022	6507	Ottosen, Dinolfo, Hasenbalg ...			2,411.50	-2,411.50	494,770.23
7/13/2022	6508	Paramedic Billing Services, I...	2022 April/May Ambulance Bill...		10,471.37	-10,471.37	484,298.86
7/13/2022	6509	Praxair/Gas Tech	FH718		176.87	-176.87	484,121.99
7/13/2022	6510	Principal Dental	Acct#1133159-10001 2022 J...		3,659.49	-3,659.49	480,462.50
7/13/2022	6511	Regional Emergency Dispatc...	2022 July Dispatch Services		21,949.00	-21,949.00	458,513.50
7/13/2022	6512	Spok, Inc.	7007333-3		19.70	-19.70	458,493.80

**North Maine FPD
Treasurer's Report
January 31, 2021**

Accrual Basis

Date	Num	Name	Memo	Debit	Credit	Amount	Balance
7/13/2022	6513	Standard Insurance Compan...	Policy Number: 167152-0012 /...		232.74	-232.74	458,261.06
7/13/2022	6514	Stryker Sales Corp.	#3815917 - McGrath Laryngas...		2,268.81	-2,268.81	455,992.25
7/13/2022	6515	Tracy Fragassi	Knox Box Depost Return (Che...		174.00	-174.00	455,818.25
7/13/2022	6516	Vision Marketing	#1956 - Passport Tags (Lustig...		55.45	-55.45	455,762.80
7/13/2022	6517	WEX Bank	(#0496-00-484993-1)		2,974.57	-2,974.57	452,788.23
7/13/2022	6518	WIRFS Industries Inc.	#33123 - 2014 Spartan HVAC ...		1,482.25	-1,482.25	451,305.98
7/8/2022	07...		13243 EE AFLAC Contrib 202...		807.45	-807.45	450,498.53
7/8/2022	07...		13244 EE Wage Garnish 202...		1,437.23	-1,437.23	449,061.30
7/8/2022	07...		13245 EE Wage Garnish 202...		363.80	-363.80	448,697.50
7/8/2022	07...		13246 EE Health Ins Reim 20...		2,187.43	-2,187.43	446,510.07
7/8/2022	07...		13249 EE ICMA Contrib 2022 ...		5,790.14	-5,790.14	440,719.93
7/8/2022	07...		Remaining Balance 2022 July ...		86,903.58	-86,903.58	353,816.35
7/22/2022	07...		13250 Bronk Payout 2022 Jul...		1,110.00	-1,110.00	352,706.35
7/22/2022	07...		13274 EE AFLAC Contrib 202...		712.34	-712.34	351,994.01
7/22/2022	07...		13275 EE Wage Garnish 202...		1,437.23	-1,437.23	350,556.78
7/22/2022	07...		13276 EE Wage Garnish 202...		363.80	-363.80	350,192.98
7/22/2022	07...		13277 EE Health Ins Contrib 2...		2,187.43	-2,187.43	348,005.55
7/22/2022	07...		13280 EE ICMA Contrib 2022 ...		23,187.27	-23,187.27	324,818.28
7/22/2022	07...		Remaining Balance 2022 July ...		93,638.28	-93,638.28	231,180.00
7/31/2022	07...		2022 July US Bank fees		89.95	-89.95	231,090.05
Total 1126 · US Bank Checking				278,620.56	357,086.60	-78,466.04	231,090.05
1127 · US Bank Employee Benefits							13,006.27
7/15/2022			2022 July Funds Transfer to ...	11,000.00		11,000.00	24,006.27
7/31/2022	EB...	EBC (Employee Benefit Cards)	'22 July EBC Deductibles		10,517.63	-10,517.63	13,488.64
Total 1127 · US Bank Employee Benefits				11,000.00	10,517.63	482.37	13,488.64
Total 1100 · USBANK				396,833.43	605,793.37	-208,959.94	4,078,012.97
TOTAL				396,833.43	605,793.37	-208,959.94	4,078,012.97

**North Maine FPD
Disbursements
August 10, 2022**

CHECKS #'s		
	6519 - 6552	\$137,018.67
	(7/1/22) ACH Transfer IL HFS	\$136,790.40
TOTAL CHECKS		\$273,809.07
PAYROLLS		
	July 8 ,2022	\$97,489.63
	*July 22 ,2022	\$133,572.44
TOTAL PAYROLLS		\$231,062.07
TOTAL DISBURSEMENTS		\$504,871.14

*Includes DC Bronk Payout



INVOICE

Date:
INVOICE #
FOR:

May 31, 2022
2021340630139
GEMT 2021 Quarters 3
and 4 (7/1/21-12/31/21)

BILL TO:
NORTH MAINE FPD
9301 POTTER RD
DES PLAINES, IL 60016

DESCRIPTION	MCO or FFS	QUARTER	TOTAL	TOTAL DUE
PROCEDURE CODE A0427	FFS	3 and 4	\$60,472.77	
PROCEDURE CODE A0429	FFS	3 and 4	\$55,698.96	
			\$116,171.73	\$116,171.73
PROCEDURE CODE A0427	MCO	3 and 4	\$11,903.88	
PROCEDURE CODE A0429	MCO	3 and 4	\$8,714.79	
			\$20,618.67	\$20,618.67
TOTAL DUE:				
				\$136,790.40

**Total Amount Due by
June 30, 2022**

Make all checks payable to

HFS Bureau of Fiscal Operations -- GEMT
PO Box 19491
Springfield, IL 62794-9491

8:10 AM

08/10/22

Cash Basis

North Maine FPD DISBURSEMENTS August 10, 2022

	<u>Aug 10, 22</u>
A.C. Buehler	-1,995.00
Advocate Lutheran General Hospital	-1,180.00
Air One Equipment, Inc.	-150.00
Alpha Prime Communications	-14,160.00
Aqua Illinois, Inc.	-247.83
AT&T Mobility	-345.33
Blue Cross Blue Shield of Illinois	-44,636.18
Bound Tree Medical	-38.37
Bumper to Bumper	-131.99
Business Card	-1,044.53
Cozzini Bros	-20.00
Duncan Flooring	-11,191.24
Flood Brothers Disposal	-135.86
GIS Benefits	-21.75
Go To Communications	-589.40
Golf Mill Ford	-66.83
Illinois American Water Co.	-27.36
Illinois Public Risk Fund	-14,178.00
Illinois Tollway	-268.80
Lauterbach and Amen, LLP	-900.00
McNeil & Company	-9,592.00
Menards	-65.33
Met Life Vision	-406.68
MPC Communications & Lighting, Inc.	-62.50
Nicor Gas	-349.99
Paramedic Billing Services, Inc.	-3,265.49
Perfect Temperature Control, Inc.	-1,045.64
Pomp's Tire Service	-959.86
Praxair/Gas Tech	-412.04
Principal Dental	-3,798.30
Regional Emergency Dispatch Center	-21,949.00
Standard Insurance Company Life	-556.44
Staples	-449.46
WEX Bank	-2,777.47
TOTAL	<u>-137,018.67</u>