

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS AUGUST 9, 2023

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, August 9, 2023 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen

ABSENT: None

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorneys Megan Lamb and John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A); District Chief Thomas Hoeft, North Maine FPD; Dan Rudnicki, MacQueen Emergency; Chris Wilson, Legacy Fire Apparatus

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *July 12, 2023 Regular Meeting Open Session Minutes:* The Board reviewed the July 12, 2023 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the July 12, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

NEW BUSINESS: *Discussion/Possible Approval to Purchase a New Fire Engine:* Per the District's request, District Chief Hoeft presented the Board with options to purchase a new fire engine for the District. Proposals were presented by Pierce Manufacturing through MacQueen Emergency and Sutphen Corporation through Legacy Fire Apparatus. Further discussion will be held at the next regular meeting.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *July 31, 2023 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending July 31, 2023. As of July 1, 2023 the District's beginning balance was \$5,390,490.65. The District received deposits during the month of July in the amount of \$97,437.80. The July expenses totaled (\$330,569.08). The July in-and-out transfers were \$302,273.55. The July net balance

change was (\$233,131.28). As of July 31, 2023 the District’s ending balance was \$5,157,359.37. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer’s Report as presented. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
 NAYS: None
 ABSENT: None

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 316 calls for July 2023 compared to 330 calls in July 2022. The year to-date calls for 2023 is 2,042 calls compared to 2,055 calls in 2022. The credit with the Red Center is in the amount of \$10,431.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - 2022 financial audit is in process

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS (CONTINUED): *Discussion/Possible Approval to Direct the Board of Fire Commissioners to Hire one (1) Firefighter/Paramedic From the Current Eligibility Roster:* The Board discussed the need to hire one Firefighter/Paramedic. A motion was made by Trustee Rutzen and seconded by Trustee Neal to direct the Board of Fire Commissioners to hire one Firefighter/Paramedic from the current eligibility roster. Motion carried unanimously by voice vote.

August 9, 2023 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements August 9, 2023		
Checks:	Check #'s: 6989-7027	\$108,525.07
Total Checks:		\$108,525.07
Payroll:	July 7, 2023	\$106,047.37
	July 21, 2023	\$103,357.55
Total Payrolls:		\$209,404.92
Total Disbursements:		<u>\$317,929.99</u>

A motion was made by Trustee Neal and seconded by Trustee Juister to approve total disbursements for the month of June in the amount of \$317,929.99 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Rutzen to adjourn the meeting at 8:11 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, September 13, 2023 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.



Trustee Signature

09/13/2023

Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP