

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JULY 12, 2023

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, July 12, 2023 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:02 p.m.

ROLL CALL:

PRESENT: President Don Neal (*arrived at 7:12 p.m.*), Trustee Barry Juister and Treasurer Dagmar Rutzen

ABSENT: None

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorney John Motylinski (*via teleconference*), Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *June 14, 2023 Regular Meeting Open Session Minutes:* The Board reviewed the June 14, 2023 regular meeting minutes. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the June 14, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *June 30, 2023 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending June 30, 2023. The District's beginning balance as of June 1, 2023 was \$5,662,249.95. The District received deposits during the month of June in the amount of \$94,750.43. The District's expenses for the month of June totaled (\$366,509.73). The June in-and-out transfers were \$272,251.90. The net balance change for the month of June was (\$271,759.30). The District's ending balance as of June 30, 2023 was \$5,390,490.65. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen

NAYS: None

ABSENT: Trustee Neal

ATTORNEY'S REPORT: Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 282 calls for June 2023 compared to 322 calls in June 2022. The year to-date calls for 2023 is 1,692 calls compared to 1,861 calls in 2022. The credit with the Red Center is in the amount of \$11,123.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - 2022 financial audit is in process
 - Hiring process will begin in August
 - The Board received training reimbursement of \$1,590.17
 - Research is ongoing for a Cook County license plate reader
 - National night out will be held August 1, 2023 in Dee Park

OLD BUSINESS: There was no old business to discuss.

Trustee Neal arrived to the meeting at 7:12 p.m.

NEW BUSINESS: *Discussion/Possible Approval of the District's Policy & Notice of Nondiscrimination:* The Board reviewed the district's updated Policy & Notice of Nondiscrimination. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the updated District Policy & Notice of Nondiscrimination as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

July 12, 2023 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements July 12, 2023		
Checks:	Check #'s: 6957-6988 Check 6962 *VOID*	\$102,563.03
Total Checks:		\$102,563.03
Payroll:	June 9, 2023 June 23, 2023	\$105,395.58
Total Payrolls:		\$102,816.23
Total Disbursements:		<u>\$209,211.81</u>
		<u>\$311,774.84</u>

A motion was made by Trustee Neal and seconded by Trustee Juister to approve total disbursements for the month of June in the amount of \$311,774.84 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Neal to adjourn the meeting at 7:17 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, August 9, 2023 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.


Trustee Signature

08/09/2023
Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP