

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
TIMOTHY HAMILTON

## MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS MARCH 9, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, March 9, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**CALL TO ORDER:** The meeting was called to order at 7:05 p.m.

### ROLL CALL:

**PRESENT:** Secretary Timothy Hamilton and Treasurer Dagmar Rutzen  
**ABSENT:** President Don Neal  
**ALSO PRESENT:** Fire Chief Robert McKay and Lieutenant David Hall, North Maine FPD; District Attorney John Motylinski, Ottesen DiNolfo; Adam Lindtrom, Insurance Resources Inc; Sam Meyer & Jessica Foust, Lauterbach & Amen, LLP (*via videoconference*)

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:** *February 9, 2022 Regular Meeting Minutes:* The Board reviewed the February 9, 2022 regular meeting minutes. A motion was made by Trustee Rutzen seconded by Trustee Hamilton to approve the February 9, 2022 regular meeting minutes as written. Motion carried by roll call vote.

**AYES:** Trustees Hamilton and Rutzen  
**NAYS:** None  
**ABSENT:** Trustee Neal

**PUBLIC COMMENT:** *Discussion/Possible Approve of 2022 Cyber Insurance Policy:* The Board reviewed the 2022 Cyber Insurance policy provided by Mr. Lindsten. A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to approve the Burns and Wilcox Cyber Insurance Policy in the amount of \$6,433. Motion carried by roll call vote.

**AYES:** Trustees Hamilton and Rutzen  
**NAYS:** None  
**ABSENT:** Trustee Neal

**TREASURER'S REPORT:** *February 28, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending February 28, 2022. The District's beginning balance as of February 1, 2022 was \$3,733,595.11. The District received deposits during the month of February in the amount of \$525,979.10. The District's expenses for the month of February totaled (\$500,283.78). The February in-and-out transfers were \$383,901.14. The net balance change for the month of February was \$25,695.32. The District's total ending balance as of February 28, 2022 was \$3,759,290.43. A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried by roll call vote.

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AYES: Trustees Hamilton and Rutzen  
 NAYS: None  
 ABSENT: Trustee Neal

**ATTORNEY’S REPORT:** Attorney Motylinski reviewed House Bill 4461 with the Board and noted that the Governor has extended the disaster declaration for an additional 30 days. Attorney Motylinski also noted that no ruling has been made on the litigation regarding pension consolidation. Updates will be provided as they become available.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 284 calls for February 2022. Year to-date calls for 2022 is 653. The credit with Red Center is in the amount of \$14,380, but is expected to decrease by the fiscal year-end.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
  - Resignation Letter from Fire Inspector Peterson was received
  - Telephone project still in process
  - Workers Comp audit has been completed and requires a payment of \$5,809
  - Candidate testing is in process with a total of 11 candidates, written examination is scheduled for March 26th

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** *Discussion/Possible Approve of 2022 Cyber Insurance Policy:* This item was discussed under Public Comment.

*March 9, 2022 Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements March 9, 2022		
Checks:	Check #'s: 6305-6341	\$121,836.70
Total Checks:		\$121,836.70
Payroll:	February 4, 2022	\$101,334.04
	February 18, 2022	\$101,489.51
Total Payrolls:		\$202,823.55
Total Disbursements:		<b>\$324,660.25</b>

A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to approve total disbursements for the month of February in the amount of \$324,660.25 as presented. Motion carried by roll call vote.

AYES: Trustees Hamilton and Rutzen  
 NAYS: None  
 ABSENT: Trustee Neal

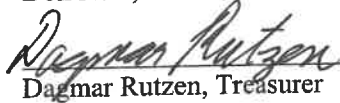
**CLOSED SESSION:** There was no need to enter into closed session.

**ADJOURNMENT:** A motion was made by Trustee Rutzen and seconded by Trustee Hamilton to adjourn the meeting at 7:25 p.m. Motion carried unanimously by voice vote.

**The next regular meeting is scheduled for Wednesday, April 13, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.**



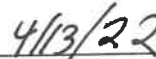
Don Neal, Board President



Dagmar Rutzen, Treasurer



Timothy Hamilton, Board Secretary



Date Approved by Board

*Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP*