

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS MARCH 13, 2024

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, March 13, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:02 p.m.

ROLL CALL:

PRESENT: Trustee Barry Juister and Treasurer Dagmar Rutzen
ABSENT: President Don Neal
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A); Adam Lindsten, Resource Insurance Advisors

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *February 14, 2024 Regular Meeting Open Session Minutes:* The Board reviewed the February 14, 2024 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the February 14, 2024 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: *Adam Lindsten of Resource Insurance Advisors:* Mr. Lindsten presented the 2024 Cyber Insurance Renewal through Resource Insurance Advisors. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the 2024 Cyber Insurance Renewal as prepared by Resource Insurance Advisors. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

Mr. Lindsten left the meeting at 7:27 p.m.

TREASURER'S REPORT: *February 29, 2024 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending February 29, 2024. As of February 1, 2024 the District's beginning balance

was \$5,287,407.56. The District received deposits during the month of February in the amount of \$759,446.85. The February expenses totaled (\$513,366.72). The February in-and-out transfers were \$395,094.55. The February net balance change was \$246,080.13. As of February 29, 2024 the District's ending balance was \$5,533,487.69. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

ATTORNEY'S REPORT: Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 227 calls for February 2024 compared to 321 calls in February 2023. The year to-date calls for 2024 is 565 calls compared to 593 calls in 2023. The credit with Red Center is in the amount of \$33,327.
- *NIPSTA:* New Employee to begin April 1, 2024
- *MABAS:* No Update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - FEMA Grant has been submitted
 - ISO visit and review will begin April 16th
 - FYE 2023 audit is in process
 - Tax deposit has arrived

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Discussion/ Possible Approval of 2024 Cyber Insurance Renewal:* The Board noted that this item was previously discussed under public comment. No further action is needed.

The Board discussed appointing a president pro-temp. A motion was made by Trustee Juister and seconded by Trustee Rutzen to designate Trustee Rutzen as the president pro-temp. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Ordinance 2024-O-1: An Ordinance Re-Establishing Ambulance and Related Charges of the North Maine Fire Protection District: The Board reviewed Ordinance 2024-O-1. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve Ordinance 2024-O-1 re-establishing ambulance and related charges of the North Maine Fire Protection District as prepared by Ottosen DiNolfo. Motion carried unanimously by voice vote.

Discussion/Possible Approval of 2023 IPRF Grant Purchases: The Board reviewed the 2023 IPRF Grant Purchases. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the IPRF Grant Purchases as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

March 13, 2024 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements March 13, 2024		
Checks:	Check #'s: 7261-7306	\$146,588.61
Total Checks:		\$146,588.61
Payrolls:	February 2, 2024	\$118,004.49
	February 16, 2024	\$113,904.90
	March 1, 2024	\$120,324.01
Total Payrolls:		\$352,233.40
Total Disbursements:		\$498,822.01

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve total disbursements for the month of February 2024 in the amount of \$498,822.01 as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 7:46 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, April 10, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.



Trustee Signature



Date Approved by Board