

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JANUARY 10, 2024

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, January 10, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:03 p.m.

ROLL CALL:

PRESENT: Trustee Barry Juister and Treasurer Dagmar Rutzen

ABSENT: President Don Neal

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A); Adam Lindsten, Resource Insurance Advisors

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *December 13, 2023 Regular Meeting Open Session Minutes:* The Board reviewed the December 13, 2023 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the December 13, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

December 13, 2023 Regular Meeting Closed Session Minutes: The Board reviewed the December 13, 2023 regular closed session meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the December 13, 2023 regular closed session meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: *Adam Lindsten of Resource Insurance Advisors:* Mr. Lindsten presented the 2024 Liability Insurance Renewal through Resource Insurance Advisors. Further discussion will be held under New Business.

Mr. Lindsten left the meeting at 7:39 p.m.

TREASURER’S REPORT: *December 31, 2023 Treasurer’s Report:* The Board reviewed the Treasurer’s Report for the period ending December 31, 2023. As of December 1, 2023 the District’s beginning balance was \$4,717,293.83. The District received deposits during the month of December in the amount of \$1,633,685.04. The December expenses totaled (\$412,367.13). The December in-and-out transfers were \$344,479.46. The December net balance change was \$1,221,317.91. As of December 31, 2023 the District’s ending balance was \$5,938,611.74. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer’s Report as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 287 calls for December 2023 compared to 333 calls in December 2022. The year to-date calls for 2023 is 3,486 calls compared to 3,794 calls in 2022. The credit with Red Center is in the amount of \$18,377.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - Paramedic student becoming full time employee

OLD BUSINESS: *Discussion/Possible Approval to Update 2024 EMS Billing Rates:* The Board tabled this until the next regular meeting.

Discussion/Possible Approval of the FY 2022 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District: The Board reviewed the FY 2022 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the FY 2022 Treasurer’s Annual Statement of Receipts as prepared. Motion carried unanimously by voice vote.

NEW BUSINESS: *Discussion/ Possible Approval of the 2024 Liability Insurance Renewal:* The Board discussed the 2024 Liability Insurance Renewal presented by Resource Insurance Advisors. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the 2024 Liability Insurance Renewal as prepared by Resource Insurance Advisors. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Foreign Fire Tax Board Tentative Purchases: The Board reviewed the minutes of Foreign Fire Tax Fund. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the purchases made by the Foreign Tax Fund as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

January 10, 2024 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements January 10, 2024		
Checks:	Check #'s: 7181-7218	\$537,986.79
Total Checks:		\$537,986.79
Payrolls:	December 8, 2023	\$115,490.27
	December 22, 2023	\$135,295.34
Total Payrolls:		\$250,785.61
Total Disbursements:		\$788,772.40

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve total disbursements for the month of December 2023 in the amount of \$788,772.40 as presented. Motion carried by roll call vote.

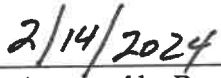
AYES: Trustees Juister and Rutzen
 NAYS: None
 ABSENT: Trustee Neal

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 7:42 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, February 14, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.


 Trustee Signature


 Date Approved by Board