

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert Greiner

BOARD OF TRUSTEES
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS APRIL 8, 2026

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, April 8, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: Chief Greiner called the meeting to order at 7:08 p.m.

ROLL CALL:

PRESENT: Treasurer Dagmar Rutzen and Trustee Barry Juister

ABSENT: None

ALSO PRESENT: Fire Chief Robert Greiner, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Dhara Patel, Lauterbach & Amen (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MINUTES OF PRIOR MEETING(S): *March 11th, 2026, Regular Meeting Open Session Minutes:* The Board reviewed the March 11, 2026 regular meeting open session minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the March 11, 2026 regular meeting open session minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

PRESENTATIONS: *FF/PM Tristan Lebourhis off Probation:* The Board held a celebration and acknowledging Firefighter Tristan Lebourhis for completion of the probationary period.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report for the period ending March 31, 2026. The District's beginning balance as of March 1, 2026 was \$7,635,747.63. The District received deposits during the month of March in the amount of \$1,154,949.84. The March expenses totaled (\$482,383.76) and the March in-and-out transfers were \$625,477.11. The March net balance change was \$672,566.08. As of March 31, 2026, the District's ending balance was \$8,308,313.71. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief Greiner informed the Board of the following:

- *RED Center:* The Department ran 250 calls in March 2026.
- *NIPSTA:* There were no updates.
- *MABAS:* There were no updates.
- *Safety Committee:* There were no updates.
- *Apparatus Update:* There were no updates.
- *Review of Assigned Tasks:*
 - Fine tuning of the NERIS reporting system is still in process
 - Lieutenant Andrew Klatt was granted a duty-related disability pension, the decision and order has been signed and it will now be approved at the next regular Pension Board meeting
 - 1992 Pierce Engine will not be donated to the Tunnel to Towers Foundation charity due to high cost of towing and will now be sold to a buyer
 - Annual employee physicals and stress tests are complete
 - Department photos and identification cards will be completed once all members return to duty
 - The 2025 audit is in process by L&A and is on track to be completed and filed with the Comptroller by the June deadline
 - Payroll discrepancies for Trey Tardio and Jose Atilano have been acknowledged and will be corrected
 - There are no new updates on the grants due to the ongoing partial government shutdown

OLD BUSINESS: *Discussion/Possible Approval of an ordinance covering salaries and Insurance Benefits of the North Maine Fire Protection District:* The Board discussed the Payroll and Insurance Ordinance covering salaries and insurance benefits of the North Maine Fire Protection District. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve Ordinance 2026-4-8 as amended. Motion carried unanimously by voice vote.

NEW BUSINESS: *April 8, 2026, Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements April 8, 2026		
Checks:	Check #'s 8294-8335	\$184,112.76
	ACHs – March	\$136,872.57
Total Checks:		\$320,985.33
Payrolls:	March 13, 2026	\$119,542.57
	March 27, 2026	\$118,145.51
Total Payrolls:		\$237,688.08
Total Disbursements:		\$558,673.41

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the April 8, 2026 Check Register and Disbursement Summary in the amount of \$558,673.41 as presented. Motion carried unanimously by voice vote.

Discussion/Possible Approval of a resolution authorizing the addition of the NPPFA 457 Deferred Compensation Plan as an employee benefit: The Board discussed the resolution authorizing the addition of the NPPFA 457 Deferred Compensation Plan as an employee benefit. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve Ordinance 2026-4-8-2 as discussed. Motion carried unanimously by voice vote.

Discussion/Possible Approval to sell 1992 Pierce Engine: The Board noted that the 1992 Pierce engine will no longer be donated the Tunnel to Towers Foundation due to high cost of towing and will instead be sold to a buyer for \$1,000. The Board also noted that the buyer will remove decals and transport the vehicle out of the station. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the sale of the 1992 Pierce Engine in the amount of \$1,000. Motion carried unanimously by voice vote.

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 8:35 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, May 13, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.


Trustee Signature


Date Approved by Board

Minutes prepared by Dhara Patel, Professional Services Administrator, Lauterbach & Amen

