

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS SEPTEMBER 13, 2023

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, September 13, 2023 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:12 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorneys Megan Lamb and John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *August 9, 2023 Regular Meeting Open Session Minutes:* The Board reviewed the August 9, 2023 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the August 9, 2023 regular meeting minutes as written. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *August 31, 2023 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending August 31, 2023. As of August 1, 2023 the District's beginning balance was \$5,157,359.37. The District received deposits during the month of August in the amount of \$126,274.59. The August expenses totaled (\$445,611.21). The August in-and-out transfers were \$426,330.06. The August net balance change was (\$319,336.62). As of August 31, 2023 the District's ending balance was \$4,838,022.75. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

ATTORNEY’S REPORT: Attorney Lamb and Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 308 calls for August 2023 compared to 315 calls in August 2022. The year to-date calls for 2023 is 2,350 calls compared to 2,504 calls in 2022. The credit with the Red Center is in the amount of \$12,206.
- *NIPSTA:* Academy fees have been raised by 3%
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - Possible updates to the candidate testing process
 - 2022 financial audit is in process
 - IPRF Grant Check has been received

OLD BUSINESS: *Discussion/Possible Approval to Purchase a New Fire Engine:* The Board discussed purchasing a new Fire Engine. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the purchase of a new Fire Engine from Pierce Manufacturing in an amount not to exceed \$1,100,000 and to designate Chief McKay as the authorized signer of the purchase on behalf of the North Maine Fire Protection District. Motion carried by roll call vote.

AYES: Trustees Juister, Neal and Rutzen
NAYS: None
ABSENT: None

NEW BUSINESS: *Discussion/Possible Approval to Adopt Title VI Policy & Complaint Procedures:* The Board discussed the Title VI Policy & Complaint Procedures. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the Title VI Policy & Complaint Procedures as presented. Motion carried unanimously by voice vote.

PSEBA Benefits Settlement Agreement between the North Maine FPD & Daniel Riggio: The Board discussed the PSEBA Benefits Settlement Agreement between North Maine FPD and Daniel Riggio. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the updated PSEBA Benefits Agreement between North Maine FPD and Daniel Riggio subject to attorney review. Motion carried unanimously by voice vote.

Semiannual Review/Possible Release of Closed Session Minutes: The Board reviewed the closed session meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to not release the closed session meeting minutes at this time due to pending matters. Motion carried unanimously by voice vote.

September 13, 2023 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements September 13, 2023		
Checks:	Check #'s: 7028-7060	\$114,616.85
Total Checks:		\$114,616.85
Payroll:	August 4, 2023	\$111,343.87
	August 18, 2023	\$109,301.41
Total Payrolls:		\$221,301.28
Total Disbursements:		<u>\$335,918.13</u>

A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve total disbursements for the month of August in the amount of \$335,918.13 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

The Board discussed the position currently held by Andy Klatt. Further discussion will be held at the next regular meeting.

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Neal to adjourn the meeting at 7:50 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, October 11, 2023 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.


 Trustee Signature

10/11/2023
 Date Approved by Board

