

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
BARRY JUISTER

## MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS OCTOBER 12, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, October 12, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**CALL TO ORDER:** A motion was made by Trustee Neal and seconded by Trustee Juister to call the meeting to order at 7:09 p.m. Motion carried by roll call vote.

### ROLL CALL:

**PRESENT:** President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen

**ABSENT:** None

**ALSO PRESENT:** Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:** *September 14, 2022 Regular Meeting Open Session Minutes, October 10, 2022 Regular Meeting Open Session Minutes and October 10, 2022 Regular Meeting Closed Session Minutes:* The Board reviewed the September 14, 2022 regular meeting minutes, the October 10, 2022 regular meeting minutes and the October 10, 2022 closed session meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the September 14, 2022 regular meeting minutes, the October 10, 2022 regular meeting minutes and the October 10, 2022 closed session meeting minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** There was no public comment.

**TREASURER'S REPORT:** *September 30, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending September 30, 2022. The District's beginning balance as of September 1, 2022 was \$3,882,334.03. The District received deposits during the month of September in the amount of \$127,244.09. The District's expenses for the month of September totaled (\$490,949.38). The September in-and-out transfers were \$299,429.84. The net balance change for the month of September was (\$363,705.29). The District's total ending balance as of September 30, 2022 was \$3,518,628.74. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

**ATTORNEY'S REPORT:** Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 361 calls for September 2022 compared to 264 calls for September 2021. The year to-date calls for 2022 is 2,865 calls compared to 2,447 calls in 2021. The credit with Red Center is in the amount of \$2,702.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
  - 2023 GEMT cost sheet was submitted September 26, 2022
  - Union contract negotiations are ongoing
  - Office State Fire Marshall training reimbursement audit

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:** *October 12, 2022 Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements October 12, 2022		
Checks:	Check #'s: 6586-6626	\$107,485.18
Total Checks:		<u>\$107,485.18</u>
Payroll:	September 2, 2022	\$106,733.61
	September 16, 2022	\$99,653.12
	September 30, 2022	\$100,211.64
Total Payrolls:		<u>\$306,598.37</u>
Total Disbursements:		<u><b>\$414,083.55</b></u>

A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve total disbursements for the month of September in the amount of \$414,083.55 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen  
 NAYS: None  
 ABSENT: None

*Discussion of Succession Plan Regarding the New Trustee and Current Board of Trustees:* The Board discussed Board Officer Elections and nominated the slate of Officers as follows: Trustee Neal as President, Trustee Juister as Secretary and Trustee Rutzen as Treasurer. A motion was made by Trustee Neal and seconded by Trustee Juister to elect the slate of Officers as stated. Motion carried unanimously by voice vote.

*Discussion/Possible Approval of Ordinance 2022-O-2: An Ordinance Governing And Regulating The Direct Connection Of Fire Alarm And Detection Systems For Properties Protected By The North Maine Fire Protection District:* The Board discussed an ordinance governing and regulating the direct connection of fire alarm and detection systems for properties protected by the North Maine Fire Protection District. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve Ordinance 2022-O-2. Motion carried unanimously by voice vote.

*Discussion/Possible Approval of 2021 Financial Audit:* This item was tabled until the next regular meeting.

*Review/Discussion of 2023 Operating Budget:* The Board discussed the 2023 Operating Budget. Further discussion will be held at the next regular meeting.

*Discussion Concerning CBA Negotiations:* The Board discussed CBA negotiations are ongoing. Further discussion will be held at the next regular meeting.

**CLOSED SESSION:** There was no need to enter into closed session.

**ADJOURNMENT:** A motion was made by Trustee Rutzen and seconded by Trustee Neal to adjourn the meeting at 7:46 p.m. Motion carried unanimously by voice vote.

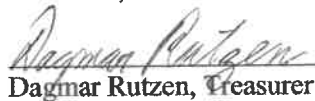
**The next regular meeting is scheduled for Wednesday, November 9, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.**



Don Neal, Board President



Board Secretary



Dagmar Rutzen, Treasurer

12/14/22

Date Approved by Board

*Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP*