

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
BARRY JUISTER

## MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS MAY 10, 2023

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, May 10, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m.

### ROLL CALL:

PRESENT: President Don Neal and Trustee Barry Juister

ABSENT: Treasurer Dagmar Rutzen

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:** *April 12, 2023 Regular Meeting Open Session Minutes:* The Board reviewed the April 12, 2023 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Juister to approve the April 12, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** There was no public comment.

**TREASURER'S REPORT:** *April 30, 2023 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending April 30, 2023. The District's beginning balance as of April 1, 2023 was \$4,920,188.53. The District received deposits during the month of April in the amount of \$1,216,991.32. The District's expenses for the month of April totaled (\$360,124.89). The April in-and-out transfers were \$284,357.82. The net balance change for the month of April was \$856,866.43. The District's total ending balance as of April 30, 2023 was \$5,777,054.96. A motion was made by Trustee Juister and seconded by Trustee Neal to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Juister

NAYS: None

ABSENT: Trustee Rutzen

**ATTORNEY'S REPORT:** Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 272 calls for April 2023 compared to 293 calls in April 2022. The year to-date calls for 2023 is 1,128 calls compared to 1,228 calls in 2022. The credit with the Red Center is in the amount of \$1,182.
- *NIPSTA:* No update
- *MABAS:* Training available at All State Arena
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
  - There are 3 new students in the Fire Academy
  - Candidate testing is now accepting online applications
  - 2022 financial audit is in process

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** *Discussion/Possible Approval to Form a Local Government Efficiency Act Committee:* The Board discussed forming a local government efficiency act committee. A motion was made by Trustee Neal and seconded by Trustee Juister to approve of the formation of a Local Government Efficiency Act Committee as discussed. Motion carried by roll call vote.

AYES: Trustees Neal and Juister  
 NAYS: None  
 ABSENT: Trustee Rutzen

*Appointment/Reappointment of (1) Fire Commissioner:* The Board discussed the vacant Fire Commissioner position. A motion was made by Trustee Neal and seconded by Trustee Juister to appoint reappoint Commissioner Bud Phillips as Fire Commissioner. Motion carried by roll call vote.

AYES: Trustees Neal and Juister  
 NAYS: None  
 ABSENT: Trustee Rutzen

*May 10, 2023 Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements May 10, 2023		
Checks:	Check #'s: 6868-6903	\$119,031.61
Total Checks:		<u>\$119,031.61</u>
Payroll:	April 14, 2023	\$103,677.44
	April 28, 2023	\$100,748.45
Total Payrolls:		<u>\$204,425.89</u>
Total Disbursements:		<u><b>\$323,457.50</b></u>

A motion was made by Trustee Neal and seconded by Trustee Juister to approve total disbursements for the month of April in the amount of \$323,457.50 as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Juister  
NAYS: None  
ABSENT: Trustee Rutzen

**CLOSED SESSION:** There was no need to enter into closed session.

**ADJOURNMENT:** A motion was made by Trustee Neal and seconded by Trustee Juister to adjourn the meeting at 7:14 p.m. Motion carried unanimously by voice vote.

**The next regular meeting is scheduled for Wednesday, June 14, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.**



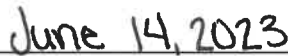
\_\_\_\_\_  
Don Neal, Board President



\_\_\_\_\_  
Barry Juister, Board Secretary



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Dagmar Rutzen, Treasurer



\_\_\_\_\_  
Date Approved by Board

*Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP*