

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES

Donald Neal
Dagmar Rutzen
Barry Juister



**MINUTES OF A REGULAR MEETING OF THE
NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES
COOK COUNTY, ILLINOIS
OCTOBER 9, 2024**

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, October 9, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

ROLL CALL:

PRESENT: Trustee Barry Juister and Treasurer Dagmar Rutzen
ABSENT: President Don Neal
ALSO PRESENT: Fire Chief Robert McKay and Lieutenant David Hall, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

The Board discussed the need for a president pro-temp. A motion was made by Trustee Juister and seconded by Trustee Rutzen to appoint Trustee Rutzen as the president pro-temp. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

APPROVAL OF MEETING MINUTES: *September 11, 2024 Regular Meeting Open Session Minutes:* The Board reviewed the September 11, 2024 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the September 11, 2024 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *September 11, 2024 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending September 30, 2024. As of September 1, 2024 the District's beginning balance was \$8,431,835.45. The District received deposits during the month of September in the amount of \$190,100.15. The September expenses totaled (\$386,601.93). The September in-and-out transfers were

\$333,360.23. The September net balance change was (\$196,501.78). As of September 30, 2024 the District's ending balance was \$8,235,333.67. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 256 calls for September 2024 compared to 314 calls in September 2023. The year to-date calls for 2024 is 2,569 calls compared to 2,664 calls in 2023. The credit with Red Center is in the amount of \$27,807.
- *NIPSTA:* A spot was reserved for the January academy
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - Awaiting ISO Review results
 - 2023 Financial Audit is in process

OLD BUSINESS: *Discussion/Possible Approval of the 2023 Financial Audit:* The Board noted the 2023 Financial Audit is in process. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *2025 Budget and Appropriations Ordinance Hearing:* A motion was made by Trustee Rutzen and seconded by Trustee Juister to open the hearing for the 2025 Annual Budget and Appropriations Ordinance Hearing at 7:10 p.m. Motion carried unanimously by voice vote.

The Board noted that a notice was provided to the public within the timeline required by the OMA through the necessary forums.

There was no public comment.

A motion was made by Trustee Rutzen and seconded by Trustee Juister to close the hearing for the 2025 Annual Budget and Appropriations Ordinance Hearing at 7:10 p.m. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the 2025 Budget Appropriations Ordinance (2024-O-2): The Board reviewed Ordinance 2024-O-2. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve Ordinance 2024-O-2 as reviewed. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

Discussion/ Possible Approval of Retired Employee Accrued Time-Off Payout: The Board discussed the Accrued Time-Off Payout due to Alan Altschul. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve payment of the accrued time-off for Alan Altschul in the amount of \$14,844.39. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
NAYS: None
ABSENT: Trustee Neal

September 11, 2024 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements October 9, 2024		
Checks:	Check #'s: 7541-7580	\$115,449.53
	ACH Transfer GEMT/HFS – Due 10/31/2024	\$339,921.47
Total Checks:		\$455,431.00
Payrolls:	September 13, 2024	\$111,422.85
	September 27, 2024	\$106,677.97
Total Payrolls:		\$218,100.82
Total Disbursements:		<u>\$673,521.82</u>

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve total disbursements for the month of September 2024 in the amount of \$673,521.82 as presented. Motion carried unanimously by voice vote.

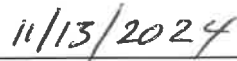
CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Juister and seconded by Trustee Rutzen to adjourn the meeting at 7:18 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, November 13, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.



 Trustee Signature



 Date Approved by Board