

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



## FIRE CHIEF

Robert Greiner

## BOARD OF TRUSTEES

Dagmar Rutzen

Barry Juister



### MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS APRIL 8, 2026

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, April 8, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**CALL TO ORDER:** Chief Greiner called the meeting to order at 7:08 p.m.

#### ROLL CALL:

**PRESENT:** Treasurer Dagmar Rutzen and Trustee Barry Juister

**ABSENT:** None

**ALSO PRESENT:** Fire Chief Robert Greiner, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Dhara Patel, Lauterbach & Amen (L&A)

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**APPROVAL OF MINUTES OF PRIOR MEETING(S):** *March 11<sup>th</sup>, 2026, Regular Meeting Open Session Minutes:* The Board reviewed the March 11, 2026 regular meeting open session minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the March 11, 2026 regular meeting open session minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** There was no public comment.

**PRESENTATIONS:** *FF/PM Tristan Lebourhis off Probation:* The Board held a celebration and acknowledging Firefighter Tristan Lebourhis for completion of the probationary period.

**TREASURER'S REPORT:** The Board reviewed the Treasurer's Report for the period ending March 31, 2026. The District's beginning balance as of March 1, 2026 was \$7,635,747.63. The District received deposits during the month of March in the amount of \$1,154,949.84. The March expenses totaled (\$482,383.76) and the March in-and-out transfers were \$625,477.11. The March net balance change was \$672,566.08. As of March 31, 2026, the District's ending balance was \$8,308,313.71. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

**ATTORNEY’S REPORT:** Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief Greiner informed the Board of the following:

- *RED Center:* The Department ran 250 calls in March 2026.
- *NIPSTA:* There were no updates.
- *MABAS:* There were no updates.
- *Safety Committee:* There were no updates.
- *Apparatus Update:* There were no updates.
- *Review of Assigned Tasks:*
  - Fine tuning of the NERIS reporting system is still in process
  - Lieutenant Andrew Klatt was granted a duty-related disability pension, the decision and order has been signed and it will now be approved at the next regular Pension Board meeting
  - 1992 Pierce Engine will not be donated to the Tunnel to Towers Foundation charity due to high cost of towing and will now be sold to a buyer
  - Annual employee physicals and stress tests are complete
  - Department photos and identification cards will be completed once all members return to duty
  - The 2025 audit is in process by L&A and is on track to be completed and filed with the Comptroller by the June deadline
  - Payroll discrepancies for Trey Tardio and Jose Atilano have been acknowledged and will be corrected
  - There are no new updates on the grants due to the ongoing partial government shutdown

**OLD BUSINESS:** *Discussion/Possible Approval of an ordinance covering salaries and Insurance Benefits of the North Maine Fire Protection District:* The Board discussed the Payroll and Insurance Ordinance covering salaries and insurance benefits of the North Maine Fire Protection District. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve Ordinance 2026-4-8 as amended. Motion carried unanimously by voice vote.

**NEW BUSINESS:** *April 8, 2026, Check Register and Disbursement Summary (Approval):*

|                                                |                     |                     |
|------------------------------------------------|---------------------|---------------------|
| North Maine FPD Disbursements<br>April 8, 2026 |                     |                     |
| Checks:                                        | Check #'s 8294-8335 | \$184,112.76        |
|                                                | ACHs – March        | \$136,872.57        |
| <b>Total Checks:</b>                           |                     | <b>\$320,985.33</b> |
| Payrolls:                                      | March 13, 2026      | \$119,542.57        |
|                                                | March 27, 2026      | \$118,145.51        |
| <b>Total Payrolls:</b>                         |                     | <b>\$237,688.08</b> |
| <b>Total Disbursements:</b>                    |                     | <b>\$558,673.41</b> |

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the April 8, 2026 Check Register and Disbursement Summary in the amount of \$558,673.41 as presented. Motion carried unanimously by voice vote.

*Discussion/Possible Approval of a resolution authorizing the addition of the NPPFA 457 Deferred Compensation Plan as an employee benefit:* The Board discussed the resolution authorizing the addition of the NPPFA 457 Deferred Compensation Plan as an employee benefit. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve Ordinance 2026-4-8-2 as discussed. Motion carried unanimously by voice vote.

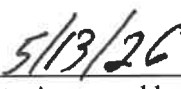
*Discussion/Possible Approval to sell 1992 Pierce Engine:* The Board noted that the 1992 Pierce engine will no longer be donated the Tunnel to Towers Foundation due to high cost of towing and will instead be sold to a buyer for \$1,000. The Board also noted that the buyer will remove decals and transport the vehicle out of the station. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the sale of the 1992 Pierce Engine in the amount of \$1,000. Motion carried unanimously by voice vote.

**CLOSED SESSION:** There was no need for closed session.

**ADJOURNMENT:** A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 8:35 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, May 13, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.

  
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Trustee Signature

  
\_\_\_\_\_  
Date Approved by Board

*Minutes prepared by Dhara Patel, Professional Services Administrator, Lauterbach & Amen*