

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert Greiner

BOARD OF TRUSTEES
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS AUGUST 12, 2026

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, August 12, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: Chief Greiner called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Treasurer Dagmar Rutzen and Trustee Barry Juister

ABSENT: None

ALSO PRESENT: Fire Chief Robert Greiner and Lieutenant David Hall, North Maine FPD; Attorney John Motylinski, Ottosen DiNolfo; Dhara Patel and Matthew Olsen (*via teleconference*), Lauterbach & Amen (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

PRESENTATIONS: *Lauterbach & Amen, 2025 Audit Report:* Mr. Olsen presented the 2025 annual audit report prepared by L&A. A motion was made by Rutzen and seconded by Trustee Juister to approve the 2025 audit report as presented. Motion carried unanimously by voice vote.

Mr. Olsen left the meeting at 7:17 p.m.

APPROVAL OF MINUTES OF PRIOR MEETING(S): *July 8th, 2026, Regular Meeting Open Session Minutes:* The Board reviewed the July 8, 2026 regular meeting open session minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the July 8, 2026 regular meeting open session minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report for the period ending July 31, 2026. The District's beginning balance as of July 1, 2026 was \$9,328,505.64. The District received deposits during the month of July in the amount of \$209,726.20. The July expenses totaled (\$1,584,813.07) and the July in-and-out transfers were \$1,596,141.25. The July net balance change was (\$1,375,086.87). As of July 31, 2026, the District's ending balance was \$7,953,418.77. A motion

was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief Greiner informed the Board of the following:

- *RED Center:* The Department ran 301 calls in July 2026.
- *NIPSTA:* There were no updates.
- *MABAS:* There were no significant updates.
- *Safety Committee:* Management staff is prompt with both building and vehicle repair requests.
- *Apparatus Update:* There were no updates.
- *North Maine FPD Updates:*
 - The 2025 audit is complete and was filed with the Illinois Comptroller; the audit results were presented
 - A new challenge coin was designed by Firefighter Zach Missen
 - The new fire engine was delivered on August 11, 2026
 - 2014 Spartan Engine had a ruptured coolant line which was repaired and returned to service.
 - State of Illinois Small Equipment Grant for \$26,000 was received; radios were ordered and delivery is pending
 - Two FEMA grants still in review: Assistance to Firefighters Grant (AFG) to replace SCBA air compressor tank fill station was submitted along with Fire Prevention and Safety Grant for Knox Box system upgrades
 - New firefighter candidate testing is in process
 - Positive Pay with US Bank flagged one ACH payment, the payment was declined; a physical check will be sent in place of ACH payment
 - Advocate Lutheran General Hospital developed a new EMT-B training program and has requested the fire department to take riders for two required 8-hour ride-along days
 - DC Hoeft has created a vehicle replacement schedule which includes fire engines, ambulances and staff vehicles

OLD BUSINESS: *Discussion/Possible Approval of a resolution authorizing the addition of the NPPFA Retirement Healthcare Funding Plan (RHFP):* The Board noted that the members were provided with additional information regarding the NPPFA Retirement Healthcare Funding Plan (RHFP). A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve a resolution authorizing the addition of the NPPFA Retirement Healthcare Funding Plan. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Unclaimed Property: The Board discussed unclaimed property and reviewed the submitted claim to the Illinois State Treasurer for unclaimed funds in the amount of \$1,497.98. No additional action is required by the Board at this time.

NEW BUSINESS: *August 12, 2026, Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements August 12, 2026		
Checks:	Check #'s 8469-8519	\$93,535.26
	ACHs – August	\$133,328.17
Total Checks:		\$226,863.43
Payrolls:	July 3, 2026	\$122,084.45
	July 17, 2026	\$117,301.72
	July 31, 2026	\$111,184.68
Total Payrolls:		\$350,570.85
Total Disbursements:		\$577,434.28

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the August 12, 2026 Check Register and Disbursement Summary in the amount of \$577,434.28 as presented. Motion carried unanimously by voice vote.

Discussion/Possible Approval of a Vehicle Replacement Schedule: The Board discussed a vehicle replacement schedule suggesting a few changes and noted that further discussion will be held at the next regular meeting.

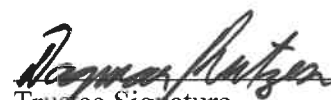
Discussion/Possible Approval of a Letter of Agreement to host EMT Ride-Along-Students from ALGH: The Board discussed a letter of agreement to host EMT ride-along students from Advocate Lutheran General Hospital (ALGH). A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the letter of agreement to host EMT ride-along students from ALGH. Motion carried unanimously by voice vote.

Discussion/Possible Approval for Chief Greiner to attend Public Sector HR Essentials Training Course: The Board discussed approving training for Chief Greiner to attend the Public Sector HR Essentials training course. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve training for Chief Greiner to attend the Public Sector HR Essentials training course. Motion carried unanimously by voice vote.

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Juister and seconded by Trustee Rutzen to adjourn the meeting at 8:25 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, September 16, 2026 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.


Trustee Signature

9/16/26
Date Approved by Board

Minutes prepared by Dhara Patel, Professional Services Administrator, Lauterbach & Amen