

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
BARRY JUISTER

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS DECEMBER 14, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, December 14, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney Megan Lamb, Ottosen DiNolfo; Jessica Foust (*via teleconference*), Lauterbach & Amen, LLP

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *October 12, 2022 Regular Meeting Open Session Minutes (Amended):* The Board reviewed the amended October 12, 2022 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the October 12, 2022 regular meeting minutes as amended. Motion carried unanimously by voice vote.

November 9, 2022 Regular Meeting Open Session Minutes: The Board reviewed the November 9, 2022 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the November 9, 2022 regular meeting minutes. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *November 30, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending November 30, 2022. The District's beginning balance as of November 1, 2022 was \$3,421,379.42. The District received deposits during the month of November in the amount of \$241,532.48. The District's expenses for the month of November totaled (\$340,838.53). The November in-and-out transfers were \$626,166.63. The net balance change for the month of November was (\$99,306.05). The District's total ending balance as of November 30, 2022 was \$3,322,073.37. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

ATTORNEY'S REPORT: Attorney Lamb updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 269 calls for November 2022 compared to 307 calls for November 2021. The year to-date calls for 2022 is 3,450 calls compared to 3,061 calls in 2021. The credit with Red Center has decreased to the amount of \$3,743.
- *NIPSTA:* No update
- *MABAS:* Approved the 2023 budget
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - 2021 Financial Audit is still in process
 - Large attic fire December 2nd

OLD BUSINESS: *Discussion/Possible Approval of 2021 Financial Audit:* The Board discussed the 2021 Financial Audit. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of the 2023-2025 CBA: The Board discussed the 2023-2025 CBA. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *Truth in Taxation Hearing:* A motion was made by Trustee Rutzen and seconded by Trustee Neal to open the Truth in Taxation Hearing. Motion carried unanimously by voice vote.

There were no public comments.

A motion was made by Trustee Rutzen and seconded by Trustee Neal to close the Truth in Taxation Hearing. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the 2022 Levy and Assessing Taxes Ordinance (2022-O-5): The Board reviewed Ordinance 2022-O-5. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the 2022 Levy and Assessing Taxes Ordinance 2022-O-5. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the FY 2021 Treasurer's Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District: The Board discussed the FY 2021 Treasurer's Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of the 2023 Workers Compensation Insurance Renewal: The Board reviewed the 2023 Workers Compensation Insurance Renewal provided by Resource Insurance Advisers. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the 2023 Workers Compensation Insurance Renewal as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval of the 2023 Health Insurance Renewal: The Board reviewed the 2023 Health Insurance Renewal provided by Assured Partner Insurance. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the 2023 Health Insurance Renewal as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval of the 2023 Engagement Letter for Professional Services: The Board reviewed the three-year Engagement Letter provided by Lauterbach & Amen. A motion was made by Trustee Rutzen seconded by

Trustee Neal to engage L&A in the annual amounts as follows: \$355 for the year ended 2023; \$365 for the year ended 2024; and \$380 for the year ended 2025. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

December 14, 2022 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements December 14, 2022		
Checks:	Check #'s: 6669 – 6710	\$127,418.20
Total Checks:		\$127,418.20
Payroll:	November 10, 2022	\$102,511.70
	November 25, 2022	\$104,665.44
Total Payrolls:		\$207,177.14
Total Disbursements:		<u>\$334,595.34</u>

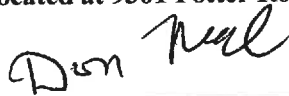
A motion was made by Trustee Neal and seconded by Trustee Juister to approve total disbursements for the month of November in the amount of \$334,595.34 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Neal to adjourn the meeting at 7:41 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, January 11, 2023 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



Don Neal, Board President



Barry Juister, Board Secretary



Dagmar Rutzen, Treasurer

1/11/23
 Date Approved by Board