

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JANUARY 12, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, January 12, 2022 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

CALL TO ORDER: Trustee Rutzen called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Secretary Timothy Hamilton and Treasurer Dagmar Rutzen
ABSENT: President Don Neal
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottesen DiNolfo; Janet Arrieta, Lauterbach & Amen, LLP; District Chief Mike Bronk and Lt. Dave Hall, North Maine FPD

The Board acknowledge the absence of President Neal. A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to elect Treasurer Rutzen as President Pro-Tempore for the Board's January 12, 2022 meeting. Motion carried unanimously by voice vote.

APPROVAL OF MEETING MINUTES: *December 8, 2021 Regular Meeting Open Session:* The Board reviewed the December 8, 2021 regular meeting minutes. A motion was made by Trustee Rutzen seconded by Trustee Hamilton to approve the December 8, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *December 31, 2021 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending December 31, 2021. The District's beginning balance as of December 1, 2021 was \$4,442,920.20. The District received deposits during the month of December in the amount of \$89,626.30. The District's expenses for the month of December totaled (\$417,580.08). The December in-and-out transfers were \$344,322.83. The net balance change for the month of December was (\$327,953.78). The District's total ending balance as of December 31, 2021 was \$4,114,966.42. A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Rutzen and Hamilton
NAYS: None
ABSENT: Trustee Neal

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on pension consolidation and the pending lawsuit. Attorney Motylinski also apprised the Board on the status of federal law regarding mandatory COVID-19 vaccinations. Updates will be provided as they become available.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 3,385 calls in the 2021 fiscal year. Amount due to Red Center is \$15,081. Chief’s meeting will be held on January 18, 2022 and 19, 2022.
- *NIPSTA:* no update
- *MABAS:* no update
- *Lutheran General:* no update
- *Review of Assigned Tasks:*
 - Current Firefighters’ list is expired, Department has hired a different testing company
 - Academy class begins on February 7, 2022
 - Advertising on the Blue Line has been posted as of January 12, 2022
 - Assistance to Firefighters’ Grant has been submitted prior to the January 19, 2022 deadline
 - Telephone Project is in progress
 - New server has been put in currently waiting on some changes to complete the full switch over
 - OSHA compliance is in progress
 - Black shift responded to an EMS call with Des Plaines Fire on East River Rd. which transpired into a Fire in which a woman was rescued from the second floor. The City of Des Plaines is to acknowledge all involved in the rescue.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Discussion/Possible Approval of PSEBA Benefit Demands for Daniel Riggio:* The Board tabled this item for closed session.

Discussion/Possible Approval of Ordinance 2022-O-1 Covering Salaries & Insurance Benefits of the North Maine Fire Protection District: Chief McKay presented ordinance 2022-O-1 which include salaries and benefits for all non-union employees which includes the Chief, District Chiefs, and any part time employees. Chief McKay informed the Board that all union employees received a 2% raise for the year 2022. District Chief Mike Bronk approached the Board requesting a \$3000 stipend and expressed gratitude for the Christmas gifts from the District to all of the shifts. Further discussion will be held in closed session.

January 12, 2022 Check Register and Disbursement Summary (Approval)

North Maine FPD Disbursements January 12, 2022		
Checks:	Check #'s: 6226-6268	\$113,424.31
Total Checks:		\$113,424.31
Payroll:	Sick Pay – December 3, 2021	\$64,197.54
	December 10, 2021	\$93,244.25
	December 24, 2021	\$107,526.00
Total Payrolls:		\$264,967.79

Total Disbursements:

\$378,392.10

A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to approve total disbursements for the month of December in the amount of \$378,392.10 as presented. Motion carried by roll call vote.

AYES: Trustees Rutzen and Hamilton

NAYS: None

ABSENT: Trustee Neal

CLOSED SESSION: A motion was made by Trustee Rutzen and seconded by Trustee Hamilton to enter closed session at 7:21 p.m. Motion carried unanimously by voice vote.

Open session resumed at 7:28 p.m.

Discussion/Possible Approval of PSEBA Benefit Demands for Daniel Riggio: The Board discussed the PSEBA benefits for Daniel Riggio. A motion was made by Trustee Rutzen and seconded by Trustee Hamilton to grant the PSEBA benefits submitted by Daniel Riggio excluding life insurance and out-of-pocket medical cost. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Ordinance 2022-O-1 Covering Salaries & Insurance Benefits of the North Maine Fire Protection District: This item was tabled until the Board's February 9, 2022 meeting.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Hamilton to adjourn the meeting at 7:30 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, February 9, 2022 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.

VIA ZOOM

Don Neal, Board President

Dagmar Rutzen

Dagmar Rutzen, Treasurer

Timothy Hamilton

Timothy Hamilton, Board Secretary

2/9/22

Date Approved by Board

Minutes prepared by Sam Meyer, Professional Administrative Services, Lauterbach & Amen, LLP