

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS APRIL 13, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, April 13, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

ROLL CALL:

PRESENT: President Don Neal, Secretary Timothy Hamilton and Treasurer Dagmar Rutzen

ABSENT: None

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottesen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *March 9, 2022 Regular Meeting Open Session Minutes:* The Board reviewed the March 9, 2022 regular meeting minutes. A motion was made by Trustee Rutzen seconded by Trustee Hamilton to approve the March 9, 2022 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *February 28, 2022 Treasurer's Report (Amended):* The Board reviewed the amended Treasurer's Report for the period ending February 28, 2022. The District's beginning balance as of February 1, 2022 was \$3,733,595.11. The District received deposits during the month of February in the amount of \$525,979.10. The District's expenses for the month of February totaled (\$398,794.27). The February in-and-out transfers were \$383,901.14. The net balance change for the month of February was \$127,184.83. The District's total ending balance as of February 28, 2022 was \$3,860,779.94. A motion was made by Trustee Hamilton and seconded by Trustee Neal to accept the Treasurer's Report as amended. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen

NAYS: None

ABSENT: None

March 31, 2022 Treasurer's Report: The Board reviewed the Treasurer's Report for the period ending March 31, 2022. The District's beginning balance as of March 1, 2022 was \$3,860,779.94. The District received deposits during the month of March in the amount of \$1,488,753.82. The District's expenses for the month of March totaled (\$516,131.75). The March in-and-out transfers were \$455,079.07. The net balance change for the month of March was \$972,622.07. The District's total ending balance as of March 31, 2022 was \$4,833,402.01. A motion was

made by Trustee Hamilton and seconded by Trustee Neal to accept the Treasurer’s Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

ATTORNEY’S REPORT: Attorney Motylinski informed the Board that the disaster declaration has been extended through April 30, 2022. Attorney Motylinski also updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 282 calls for March 2022 compared to 260 calls for March 2021. Year to-date calls for 2022 is 935 compared to 783 calls in 2021. The credit with Red Center is in the amount of \$4,620. The Board also noted that Des Plaines and Wheeling Fire Departments are contemplating leaving Red Center which would cause a decrease in income. A Board meeting will be held on April 20th to discuss the issue. Updates will be provided as they become available.
- *NIPSTA:* No update
- *MABAS:* Restructuring training to concentrate on regional areas.
- *Lutheran General:* One new paramedic student to ride with our paramedics
- *Review of Assigned Tasks:*
 - District Chief Mike Bronk requested to keep his Class A uniform upon retirement. The District complied with his request
 - Termination letter sent to current telephone provider
 - Discussion concerning Military and Experience points on the final candidate eligibility roster
 - Resignation Letter from Fire Inspector Peterson has been withdrawn
 - North Maine Firefighters’ Union has requested the District to begin negotiations starting in July

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Discussion/Possible Approval of Resolution 2022-R-1: Authorizing the Surplus and Sale; Disposal of Unusable Personal Property of the District:* The Board discussed the disposal of unusable personal property of the District. A motion was made by Trustee Hamilton and seconded by Trustee Neal to approve the Resolution 2022-R-1. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval to Purchase IPRF Grant Items: The Board discussed the safety items allowed to be purchased under the IPRF Grant. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the purchase target solutions in the amount of \$2,115 and two sets of turnout gear in the amount of \$5,000 for a total of \$7,115. Motion carried unanimously by voice vote.

April 13, 2022 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements April 13, 2022		
Checks:	Check #'s: 6342-6386	\$112,506.57

Total Checks:		\$112,506.57
Payroll:	March 4, 2022	\$127,035.82
	March 18, 2022	\$101,966.61
Total Payrolls:		\$228,966.61
Total Disbursements:		<u>\$341,473.18</u>

A motion was made by Trustee Hamilton and seconded by Trustee Neal to approve total disbursements for the month of March in the amount of \$341,473.18 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Hamilton to adjourn the meeting at 7:27 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, May 11, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



Don Neal, Board President

- ABSENT -

Dagmar Rutzen, Treasurer



Timothy Hamilton, Board Secretary

5-11-22

Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP