

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JUNE 12, 2024

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, June 12, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

ROLL CALL:

PRESENT: Trustee Barry Juister and Treasurer Dagmar Rutzen

ABSENT: President Don Neal

ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorneys Kelli Milen and Megan Lamb, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *May 8, 2024 Regular Meeting Open Session Minutes:* The Board reviewed the May 8, 2024 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Juister to approve the May 8, 2024 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *May 31, 2024 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending May 31, 2024. As of May 1, 2024 the District's beginning balance was \$6,624,469.96. The District received deposits during the month of May in the amount of \$166,614.61. The May expenses totaled (\$374,696.01). The May in-and-out transfers were \$342,207.26. The May net balance change was \$208,081.40. As of May 31, 2024 the District's ending balance was \$6,416,388.56. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT: Attorney Lamb updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 283 calls for May 2024 compared to 282 calls in May 2023. The year to-date calls for 2024 is 1,395 calls compared to 1,410 calls in 2023. The credit with Red Center is in the amount of \$22,180.
- *NIPSTA:* A new applicant began on May 10, 2024

- *MABAS*: No update
- *Lutheran General*: No update
- *Review of Assigned Tasks*:
 - FYE 2023 audit is in process
 - A check was received for hail damage
 - Tax rate report received

OLD BUSINESS: *Discussion/Possible Approval to Transfer Funds Between District Bank Accounts:* The Board discussed transferring funds from the Schwab deposit account to the Schwab Money Market account. A motion was made by Trustee Juister and seconded by Trustee Rutzen to transfer \$500,000 from the Schwab deposit account to the Schwab Money Market account for investment purposes. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
 NAYS: None
 ABSENT: Trustee Neal

Discussion/Possible Approval to Repair Apparatus Bay Floor Drainage System: The Board reviewed the quotes provided by J&S Plumbing, S&K Plumbing Co and Green Tech Plumbing Co; they noted that although J&S Plumbing submitted the lowest priced quote, the Board did not feel comfortable with their professionalism. It was noted that S&K Plumbing Co’s quote was the highest priced. A motion was made by Trustee Rutzen and seconded by Trustee Juister to engage Green Tech Plumbing Co to repair the apparatus bay floor drainage system in the amount of \$46,180.20. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen
 NAYS: None
 ABSENT: Trustee Neal

NEW BUSINESS: *Discussion/Possible Approval to direct the Board of Fire Commissioners to Hire One (1) Firefighter-Paramedic From the Current Eligibility Roster:* The Board discussed the need for a new Firefighter-Paramedic. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval to Appoint/Reappoint Fire Commissioner Due to Term Expiration: The Board discussed the reappointment of Fire Commissioner Abraham Lee. A motion was made by Trustee Juister and seconded by Trustee Rutzen to reappoint Commissioner Abraham Lee to the North Maine Fire Protection District Fire Commission for a term ending June of 2026. Motion carried unanimously by voice vote.

June 12, 2024 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements June 12, 2024		
Checks:	Check #'s: 7379-7423	\$133,0097.13
Total Checks:		\$133,097.13
Payrolls:	May 10, 2024	\$106,881.48
	May 24, 2024	\$112,732.56
Total Payrolls:		\$219,614.04
Total Disbursements:		<u>\$352,711.17</u>

A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve total disbursements for the month of May 2024 in the amount of \$352,711.17 as presented. Motion carried by roll call vote.

AYES: Trustees Juister and Rutzen

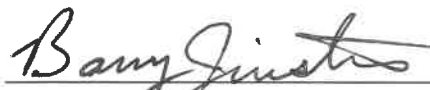
NAYS: None

ABSENT: Trustee Neal

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rutzen and seconded by Trustee Juister to adjourn the meeting at 7:26 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, July 10, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 Potter Road, Des Plaines, Illinois 60016.



Trustee Signature



Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP